

# CARROLL COUNTY LOCAL MANAGEMENT BOARD FOR CHILDREN, YOUTH AND FAMILIES

November 19, 2019  
8:30 am

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## MINUTES

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### I. Call to Order

A regular meeting of the Carroll County Local Management Board for Children, Youth and Families was held on November 19, 2019 at 8:30 am at the Department of Citizen Services.

### In Attendance

Christina Kuntz (CCPL), Corey Hardinger-Wilt (LMB Manager), Lynn Davis (CCYSB), Marie Liddick (CCHD/LBHA), Brian Gass (CCDJS), Denise Rickell (BERC), Kathi Green (CCPS), Dave Berry (Dads/Moms Works), Bonnae Meshulam (BGC), Ed Singer (CCHD), Scott Yard (HSP), Vicky Keller (CCDSS), Caren Jagoda (CC Grants Office)

**Staff:** Gabby Kahney

**Guests:** Jennifer Graybill (HSP), Tammy Black (Access Carroll)

**Quorum:** No

**II. Greetings and Introductions:** Christina Kuntz, Chair of the Local Management Board, welcomed the group and all participants were introduced.

**III. Minutes –** The September 17, 2019 meeting minutes will be approved via email.

### IV. Meeting

#### A. Medical Respite Program – Tammy Black, Executive Director of Access Carroll

- Why is this a concern/need in our community?
  - After four years of data gathering, discussions were held with community members (including homeless shelter staff)
    - Identified concerns regarding health/healing of individuals after having surgical procedures
    - Specifically, homeless individuals have nowhere to recover
      - Homeless shelters are not the best environment for healing and forces others to be exposed to wounds/medications
- What is the plan?
  - 3-part plan: Medical Respite Center, Sober Center, and Food Pharmacy Program
  - Result is a combined effort to provide at-risk individuals a safe place to dry out (via Sober Center) or convalesce and heal (via Medical Respite Center)
  - Location would be on first floor on Distillery Building
    - Upon entering Suite 101 (Carroll County Housing & Community Development Office) the Respite/Sober Centers would be to the right in an unused wing
- Medical Respite Program
  - An addition to Access Carroll as a community entity with its own Board
    - Multiple stakeholders; NOT part of the federal government
  - Intended for individuals whom, after a procedure, have nowhere to be safely discharged, or for individuals whose home environment are not conducive to healing
    - No “time limit” on the length of stay

- Individuals need not be “homeless” – can be at risk of homelessness
  - 1-12 people with 8 private beds, Jack and Jill bathrooms, and one private bathroom
  - Voluntary self-care premise with multi-d, coordinated care, and intensive case management available
    - NOT a nursing home/rehabilitation center
  - 24/7 supervision by CNA
- Sober Center
  - NOT a home away from home
  - Bed or chair for individuals to dry out
  - Supervised by a peer; intensive case management available
  - Water (or IV fluids) provided
  - Up to 6-8 people
- Food Pharmacy
  - Farm-to-table design
  - Would be open to serve employees, not just clients
  - Goal is to provide proper nutrition as individuals are healing and recovering
- Funding and Operations?
  - Multiple different funding sources (grants such as CDBG)
  - Possibility of billing Medicaid for eligible expenses
  - Renovation should be relatively easy to fund and carry out
  - Operations would be more of a concern
    - Hope community partners will step in and assist with case management
  - Cost to care for individuals in Medical Respite and Sober Centers is less than cost to care for individuals repeatedly in ER/hospital settings
- Tentative Timeline
  - July 2020 – demolition and renovation occurs
  - Around Winter 2020 – moved in and preparing to open
- Letter of Support
  - Voting via email to submit a Letter of Support to Tammy from the LMB
    - Ed Singer (CCHD) made a motion to submit the Letter of Support
      - Lynn Davis (CCYSB) seconded the motion

## **B. Shelter and Housing Re-Alignment Strategy – Scott Yard, Executive Director of HSP Inc.**

- HSP Inc is the shelter and housing vendor for Carroll County
- Current structure: 5 homeless shelters
  - Women’s shelter (20-person capacity)
  - Men’s shelter (8-person capacity)
  - Family Shelter (~7-family capacity)
  - Safe Haven (25-person capacity) for those with serious, persistent mental illness
  - Cold Weather shelter (25-person capacity plus 10-person overflow)
    - Cold weather is open from 11/15/19 through 3/31/20 from 7 pm to 8 am
- Reaching and providing services to chronically homeless population is a huge concern
  - Chronically homeless individuals: homeless for 2+ years (among other criteria)
  - Experience extreme barriers to housing and other resources
  - Come to Cold Weather shelter during colder months and build rapport with staff
    - Then Cold Weather will close, and they are forced onto the streets/into tent communities/etc.
- Converting Safe Haven shelter into Permanent Supportive Housing units

- HUD (fundsourc for shelters) is moving away from/reluctant to fund transitional housing programs such as Safe Haven
- Preemptively converting Safe Haven to Permanent Supportive Housing units allows HSP Inc to serve those individuals while preventing loss of funding
  - No one in Safe Haven should lose their housing during this conversion
  - Conversion would create 6 units of PSH
- PSH program comes with long-term case management
- Plan to consolidate shelters
  - Create a “super shelter” on Stoner Avenue by combining men’s and women’s shelters and adding a night-by-night shelter (potential capacity of 133 persons)
    - Night-by-night shelter would replace Cold Weather shelter
      - Hold hours like Cold Weather’s during colder months; run shorter hours during warmer months
    - Women’s shelter could be sold or repurposed
      - No operational costs of running women’s shelter upon consolidation which means more operational funds to use at consolidated shelter
  - Family shelter would remain a standalone facility
- Benefits of consolidating
  - No one should lose their housing during these conversions
  - Shorten waiting list by providing more shelter to more individuals
  - Obtain a better staff-to-client ratio
    - Sometimes only one staff person is available to oversee each shelter
  - Frees up staff from overseeing shelters to go into community to engage with and provide case management to citizens/clients
    - Can also focus on providing year-round case management at the consolidated shelter
    - Also hope to provide one night of evening case management each week
  - Allows for restructuring the shelter set-up
    - Goal is to provide a place to stay while also encouraging clients to become stable enough to leave
    - Provide more case management overall and at different times of day
    - Prioritize safety over comfort
- Tentative Timeline
  - 2/1/20 – 7/1/20: Renovation and transition to new site on Stoner Avenue
  - 7/1/20: 6 new PSH (from Safe Haven conversion) units would commence
  - 10/1/20: Night-by-night shelter opens

### **C. Carroll County Public Schools Strategic Plan Updates – Kathi Green, CCPS**

- See presentation attached to email
- In November 2017, CCPS held Strategic Planning session with LMB
- The result is this restructuring of CCPS around four organizational pillars
- Currently CCPS is in Year 2 (focused on restructuring)
  - Year 1 – Dr. Lockard heard from stakeholders

### **D. Brief Review of Results and Indicators & Updates to Community Plan**

- Corey provided a handout of the Community Impact on the Eight Results of Child Wellbeing
  - Lists the eight results of child wellbeing and what programs are available to support those results

- Bolded programs are those funded by LMB
- Strategies/results/goals are under review and may change in coming years
- Governor's Office for Children to use Grant Management System (GMS) for applications
- Needs Assessment is posted on the County website

**E. Approval of By-Law Revisions and Member Updates**

- Postponed due to time constraints.

**F. Agency Updates, Trainings, et cetera**

- Per the Open Meetings Act, minutes and agendas will be posted to County website as well
- Bridges Out of Poverty Part 2 – if funding is available, potentially bring it to Carroll County
- \*\*\*The next meeting (January 21) will comprise of updates from the program vendors
- Other updates/trainings postponed due to time constraints

**Meeting Adjourned at 10:30 am.**  
**The next general meeting of the LMB will be held on**  
**January 21, 2020 at 8:30 am in the Bollinger Room.**

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