

**Emergency Services Advisory Council  
Meeting Minutes  
November 16, 2020**

**Present:** Commissioner Steve Wantz, Fire/EMS Director Robert McCoy, Rick Baker, Eugene Curfman, Linas Saurusaitis, Dan Plunkert, Lynn Karr-Kratz, Deric Dunn, Tina Mawhinney, Eddie Ruch, Dave Coe, Kyle Stull, Bruce Fleming.

**Not in Attendance:** Mike Thompson- working (on an emergency call) and Mike DiNapoli.

**Commissioner Wantz**

- Thanks to all participating in this historic committee as we develop the Carroll County Fire/EMS Department
- Provided background information regarding the process and the selection of the Director
- Turned the meeting over to Director McCoy

**Director McCoy**

- Thanked all the participants of the council
- Introduced all participants and the stakeholders they represent
- Terms of Office – Effective 7/1/2020
  - Saurusaitis – 1 year
  - Plunkert – 2 years
  - Baker – 3 years
  - Ruch – 1 year (FROPS Chair – Annual Position)
  - Coe – 1 year (EMSOPS Chair – Annual Position)
  - Stull – 3 years
  - Thompson – 1 year
  - Kratz – 3 years
  - Mawhinney – 1 year
  - Dunn – 2 years
  - Fleming – 1 year (CCVESA President – Annual Position)
  - Curfman- 2 years
- Meeting schedule discussed and the Third Wednesday of the Month was chosen – Approved
- Election of Officers by
  - Chairman – Rick Baker
  - Vice-Chairman – Linas Saurusaitis
- With the election of officers, Director McCoy turned the meeting over to Chairman Baker

**Chairman Baker**

- Chairman Baker thanked everyone for their confidence in him and he looks forward to serving.
- Continued through the Agenda
  - Introduction of Guests – None
  - Approval of Previous Meeting Minutes – None
  - Board member Comments - All members of the ESAC provided a brief introduction of themselves.

- Public Comments – None
- County Commissioner Report – Commissioner Wantz provided comments to open the meeting.
- Jurisdictional Medical Director Report – None
- CCVESA President Report – None
- Fire/EMS Director Report
  - Duty Chiefs and Safety Officers program update – Running well and providing additional resources for incidents.
  - EMS Training – Numerous concerns regarding the training delivery for EMS – Meeting with EMS Chiefs and Captains on 12/10.
  - Merging of Duties and Committees – Will continue working with CCVESA leadership on eliminating duplication of efforts with various committees and responsibilities between the Department and CCVESA.
  - Department Staffing Plan – Director McCoy is developing of the Staffing plan for the Fire/EMS Department and will provide further updates in December
  - Budget Process – Director McCoy will meet with the CCVESA President and Treasurer to review draft volunteer budget.
- FROPS Report – None
- EMS Operations Report – None
- Other Reports – None
- Old Business – None
- New Business – 6 new Standard Operating Procedures will be sent to all members after the meeting. Chairman Baker offered to the civilian members of the council a fire department introduction briefing to help them understand terms and phrases used in the fire service. This briefing will take place prior to the 16 December meeting.
- Action items – None
- Adjournment – Adjourned at 2030 hours.