



Department of Planning

2021 Summer Edition

225 North Center Street
Westminster, MD 21157



Special Interest Articles:

- Transportation Master Plan
- Historic Preservation – Uniontown
- Welcome New Employees
- Planners and Code of Ethics

Director:
Lynda Eisenberg

Planning Manager:
Mary Lane

Comprehensive Planners:
Price Wagoner
Clare Stewart
Hannah Weber
Kaitlyn Harvey

GIS Technician:
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Transportation Master Plan

By: Kaitlyn Harvey, Comprehensive Planner

During the month of May, the Department of Planning conducted a public interest survey relating to transportation concerns and needs of the County. The survey was completed in preparation of the first ever Countywide Transportation Master Plan. The purpose of the Transportation Master Plan is to build off the foundation of the Major Streets Plan from 1962 and was an objective laid out by the 2014 Carroll County Master Plan.

The survey received 200 responses from interested citizens that live in or commute into Carroll County. The citizens voiced their thoughts on traffic, infrastructure, maintenance, safety, transit and multimodal forms of commuting. A second survey is being discussed to delve deeper into some of the topics of concern raised by the public.

Please check our website:

<https://www.carrollcountymd.gov/government/directory/planning/transportation/carroll-county-transportation-master-plan/>

For updates to the plan, information on a second survey, and any public outreach or meetings planned in the future.



Historic Preservation – Uniontown

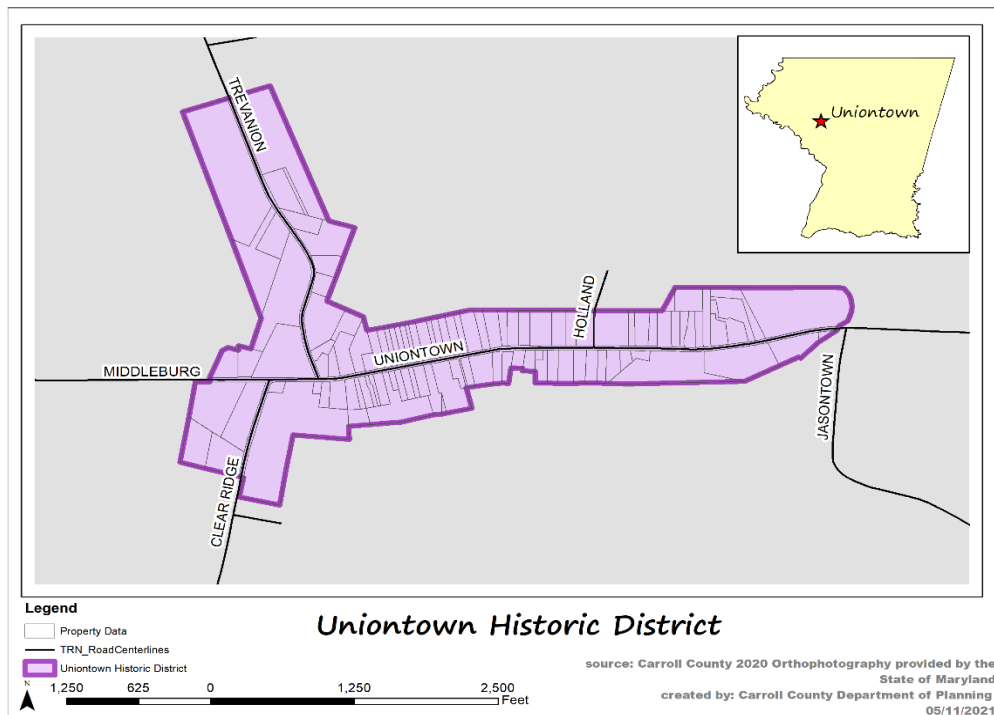
By: Hannah Weber, Planning Technician

One of the ongoing functions of the Department of Planning is serving as a liaison to the Historic Preservation Commission (HPC) of Carroll County. The HPC seeks to preserve sites and structures in the Historic District Overlay (HDO) which encompasses the Historic District of Uniontown. One of the main goals of the HPC is public outreach and that is the main project the Department is currently assisting with through the liaison.

Residents often do not know what goes along with living in the Historic District of Uniontown. The main example being residents must apply for work permits prior to the construction, alteration, reconstruction, repair, moving, or demolition of any property within the HDO. For example, residents of Uniontown must apply for a work permit if they would like to alter windows, shutters, roofing, etc. of their home.

The main function of the HPC is to approve or deny these work permits by analyzing these changes with their set Design Guidelines and how they would affect the historic, archaeological, or architectural significance of the property. The HPC meetings are scheduled for the second Tuesday of every month in the Carroll County Government Office Building.

There are many reasons why historic preservation is important. Preserving history through buildings, like in the Historic District of Uniontown, is essential in remembering the heritage and history of our County. Not only are there historic benefits in preservation, there are also environmental, economic, and community benefits. For this reason, historic preservation is imperative across the entire County, not just in the Historic District.





Welcome Kaitlyn Harvey, Comprehensive Planner



Kaitlyn graduated from Towson University in 2009 with a Bachelor of Science degree in Geography & Environmental Planning and Political Science with a minor in Geographic Information Science (GIS). After graduation she worked as a contractor for the Federal Emergency Management Agency (FEMA) processing Letter of Map Amendments to the FEMA Flood Insurance Rate Maps (FIRMs) and then later creating and mapping FIRMs, QC lead for Letter of Map Revision and maintaining DFIRM databases. After eight years as a contractor, Kaitlyn wanted to work in local government to help implement change at the level of government because it has the most impact to citizens. Kaitlyn worked for Howard County Government for two years providing support to the Planning and Zoning's Resource Conservation Division, specifically their Agriculture Preservation and Historic Preservation programs and their Division of Comprehensive

Community Planning supporting the Design Advisory Committee. While Kaitlyn enjoyed her time with Howard County, she wanted to get involved with the community she grew up in. Kaitlyn lived in Carroll County for 27 years and attended Liberty High School.

“It has been extremely rewarding to be able to give back to the county that has given me so much and work to preserve its character. I look forward to learning more about Carroll and growing as a planner. I’m currently in school for a master’s degree in GIS and I hope to use this additional knowledge to help further the county for many years to come.”

Join us in giving Kaitlyn a very warm Carroll County Welcome!

Welcome Randolph Mitchell, Comprehensive Planning Department Intern

“I am a rising Junior at McDaniel College, located in Westminster, MD. I plan to obtain my bachelor’s degree in 2023 and am currently double majoring in Environmental and Political Science. Courses such as GIS, sustainability, and environmental problem solving, have fueled my interest in environmental science as well as government and planning. Prior to this opportunity I worked multiple retail jobs throughout high school and during my sophomore year I honed beneficial skills such as communication, professionalism, and balancing varying personalities.

I obtained my current position through my GIS course, due to my great professor. I hope to gain more knowledge of GIS software, the nuances of local government, and working in an office environment. I also hope to absorb all the many ways in which local government can be utilized to positively affect citizens and their day to day lives. I am very excited to start this opportunity at the Carroll County Planning Department and serve the many citizens of the county.”

-Randolph Mitchell

Join us in giving Randolph a very warm Carroll County Welcome!



Planners and Code of Ethics

By Lynda Eisenberg, Director (Excerpts from the AICP Code of Ethics and Professional Conduct)

Whether you are an American Institute of Certified Planner (AICP) or not, planners by profession, aspire to high code of ethics in our professional as well as personal practice. The Code is divided into five sections: Principles to Which We Aspire, Rules of Conduct, Adjudication of Misconduct and Discipline. Below I will briefly describe the role and function of each.

- Principles to Which We Aspire: First and foremost we have an overall responsibility to the public and to serve in the public interest; we have a responsibility to our employers and clients; and a responsibility to the profession by making meaningful contributions to the body of planning work.
- Rules of Conduct Summary: These are basic principles and consist of not being reckless with our work and provide the best possible information, to not accept and perform work beyond our scope of knowledge; not to advocate a position but rather use sound judgement and planning practices; conduct yourself in a professional manner in the workplace; not accept gifts from clients, government or the public; not use our planning knowledge for personal gain; and not unlawfully discriminate or retaliate against another person.
- Advisory Opinions: We can go to our ethics officers to seek advice for how to handle certain situations that our profession is faced with in order to make sure our choices are not in violation. This is a helpful tool in our planning practice.
- Complaints of Misconduct: We also have accountability for our actions and a formal process to adjudicate allegations.

- Discipline: IF misconduct is found through the AICP process, discipline measures can be taken depending on the severity of the violation.

Overall, the planning profession is a serious profession that strives to maintain high standards of professionalism.

Planners must also take continuing education credits to keep up-to-date on the latest and greatest in planning practices as well as code of ethics. What might have been an accepted practice several years ago, may now be a violation of misconduct today. The planners in the Carroll County Department of Planning have access to CE resources to keep them abreast of what is happening not only in Carroll County, Maryland, but also the Country. We strive to meet and surpass these standards in all of our work.

For more information on the Code of Ethics and Professional Conduct please go to: planning.org.

