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SWM Drywell Bonding Procedures **Effective July 1, 2008**

The Carroll County Bureau of Resource Management (located in Room 209 of the County Office Building) accepts cash or checks as bonding for the installation of drywells on individual lots, in lieu of a Public Works Agreement. This procedure is handled similar to a driveway apron bond.

1. The following is provided as guidance when applying for a Building Permit:
2. If your lot is located in a subdivision which has prior approval of a drywell by the Bureau of Resource Management, the drywell location will need to be shown on the grading plot plan submitted with the building permit.
3. If your lot is an existing lot of record or an off-conveyance lot, determination of the need of a drywell must be determined by the Bureau of Resource Management and a decision will be made during the building permit approval process. Notification from the Bureau of Resource Management will be made directly to the owner if a drywell is required and this notification will contain information on what is needed to obtain approval of the building permit in regard to drywell requirements.
4. Drywell bonds will be processed in the Bureau of Resource Management Office, Room 209 of the County Office Building. Effective July 1, 2008, the bond amount is based on the following calculations:
 - 5' x 5' x 4' drywell: \$2,500.00 x number of structures (_____) = \$ _____
 - 10' x 10' x 5' drywell: \$3,500.00 x number of structures (_____) = \$ _____
5. Bonds in the form of cash or check must be submitted to the Bureau of Resource Management for processing. A SWM Security Agreement (bond) must be completed and signed by the Applicant-Owner, when the bond is posted.
6. Drywells on lots of record will be inspected by the Bureau of Resource Management. Upon approval of all related inspections, notification will be made to return the bond amount to the applicant or to whomever posted the bond.
7. Drywells which were approved during the subdivision and off-conveyance review process by the Bureau of Resource Management are required to be inspected by a certified engineer. An As-Built will need to be sent to the Bureau of Resource Management for approval. Upon approval of the As-Built, notification will be made to return the bond amount to the applicant or to whomever posted the bond.
8. The bond will be claimed by the County if the Applicant-Owner refuses to install the required structure or the as-built certification is not submitted in a timely manner.
9. If a drywell has been proposed and not installed at time of the grading final, the inspection will be disapproved until installation of the drywell has occurred.

Please keep in mind that in order to receive a grading final on the building permit for a drywell which requires an engineer's certification, this office will need to see the clean-out of the drywell, as well as indication that the downspouts are discharging into the system.

Our intentions are to make this process as effective and efficient as possible; however, if you any questions, please contact me at (410) 386-2210.

Timothy R. Hare, Chief Grading/Sediment Control Reviewer/Inspector
Bureau of Resource Management