

CARROLL COUNTY PLUMBING ADVISORY BOARD
BY-LAWS

- I. Established. Pursuant to Section 97-7.2 of the Code of Public Local Laws and Ordinances of Carroll County, the Board of County Commissioners of Carroll County has appointed a committee to assist the Code Official known as the "Carroll County Plumbing Advisory Board".
- II. Purpose. The purpose of the Board is to offer advice pertaining to the Carroll County Plumbing Code, material specifications or deviations, licensing enforcement procedures; to serve as an arbitrator for written complaints which cannot be resolved by the Code Official or the Bureau of Permits and Inspections; to review and recommend utility contractor and homeowner licensing examinations; and to assist the Code Official in preparing triennial reviews of the Code.
- III. Membership. The Board shall consist of four licensed plumbers, one utility contractor, one builder, one representative of the general public, one plumbing inspector employed by the county, and one representative of the Carroll County Health Department. Governmental members shall be non-voting members. All members shall be appointed by the Board of County Commissioners for a four-year term with the option of another two-year term, except for the public representative who shall be appointed for a three-year term with an option of another one-year term.
- IV. Officers. The voting members shall elect a Chair and a Vice-Chair on an annual basis. The officers may serve no more than two consecutive terms in the same office.
- V. Quorum. A quorum consists of four members, one of which shall be an officer.
- VI. Meetings. Regular meetings shall be held quarterly in the months of January, April, July, and October at a place and time designated by the Code Official. Special meetings may be called by the Chair or Vice-Chair.
- VII. Voting. Upon a duly seconded motion, the Chair, or Vice-Chair if the Chair is absent, shall call for a vote by voice or secret ballot. A motion shall be approved upon a majority of those members voting.
- VIII. Amendments to By-Laws. The By-Laws may be amended during regular or special meetings.
- IX. Dissolution. The Board may be dissolved at any time by the Board of County Commissioners for Carroll County.
- X. A voting member of the Plumbing Board absent for three (3) meetings within 2 years may be recommended for removal by a majority vote of the voting members. If approved, a request from the Plumbing Board shall be sent to the Board of County Commissioners to consider the removal of the board member.

Adopted this 4th day of January, 2017.


Chair