

Carroll County, Maryland
Board of License Commissioners
BYLAWS

I. Established. The Annotated Code of Maryland, Alcoholic Beverages Article Section 16-201 establishes the Board of License Commissioners (Liquor Board). The liquor laws for the State of Maryland may be found in the four volumes of the Alcoholic Beverages Articles.

II. Purpose. The Board is an agency which regulates and controls the sale and distribution of alcoholic beverages within Carroll County. The Board has the authority to approve or disapprove applications for licenses to sell alcoholic beverages and to revoke, suspend, and/or fine licensees who violate the liquor laws.

III. Membership. The Carroll County Commissioners shall appoint the three members to the Board of License Commissioners. The term of a regular member is three (3) years. The terms of the regular members are staggered. Section 16-202.

IV. Ethics. The Maryland Public Ethics Law applies to the members of the Liquor Board as set forth in the Carroll County Code of Ordinances Section 34.03.

V. Removal. The County Commissioners may remove a member for misconduct in office, incompetence, or willful neglect of duty. Section 16-202

VI. Substitute. The County Commissioners shall appoint one substitute member to the Board to serve if a regular member is absent or incapacitated.

VII. Chair. The County Commissioners shall designate a chair from among the regular members of the Board.

VIII. Meetings. The Board shall meet at least once a month at a place and time designated by the Liquor Board. Special meetings may be called by the Chair. Written notice of all meetings shall be posted on the County's website. Notice shall be given at least ten (10) days in advance of all regular meetings. In order to conduct a meeting, a quorum must be present.

- IX. Quorum. Two of the three members must be present for a quorum to exist.
- X. Amendments to By-Laws. The By-Laws may be amended during regular or special meetings.
- XI. Voting. All voting members may vote. Each voting member is entitled to one vote. Unless specified otherwise, all voting decisions shall be decided by a simply majority.
- XII. Employees. The Board may employ a secretary, inspectors, and clerical and other assistants as are necessary and set the compensation of the employees.
- XIII. Rules and Regulations. The Board has adopted Rules and Regulations as permitted by the Annotated Code of Maryland in Section 16-206. The last version of the Rules and Regulations of the Board of License Commissioners for Carroll County was adopted on February 11, 2015.

ADOPTED, this 13th day of September 2017.

THE BOARD OF LICENSE
COMMISSIONERS
FOR CARROLL COUNTY

September 13, 2017
DATE

David L. Brauning
DAVID L. BRAUNING, SR., Chairman