

**CARROLL COUNTY BUREAU OF DEVELOPMENT REVIEW**

**AMENDED PLAT SUBMITTAL CHECKLIST**

The following information is required for the Bureau of Development Review to process an Amended Plat for approval by the Carroll County Planning and Zoning Commission. Check all items completed and return with submittal.

**NOTICE: INCOMPLETE SUBMITTALS WILL BE RETURNED**

Subdivision Name: \_\_\_\_\_ File Number: \_\_\_\_\_  
(including section number)

- \_\_\_\_\_ 1. Pre-submittal conference held on \_\_\_\_\_ with \_\_\_\_\_  
(date) (Bureau staff member)
- \_\_\_\_\_ 2. Completed amended plat application.
- \_\_\_\_\_ 3. A check for review fees and computation sheet.
- \_\_\_\_\_ 4. Required number of plans and transmittals. (Copies of revised preliminary plans should accompany proposed plats.) Plans shall include all details as specified by the current final plat requirements checklist.
- \_\_\_\_\_ 5. Copy of current title deed and plat.

**Owner/Developer and Surveyor Certification: I HEREBY CERTIFY THAT THE INFORMATION SUPPLIED HERewith IS CORRECT AND COMPLETE AND AUTHORIZE SUCH PERIODIC ON-SITE INSPECTIONS BY THE COUNTY TECHNICAL REVIEW COMMITTEE AGENCIES AS MAY BE NECESSARY TO REVIEW THIS APPLICATION. \*IF THE APPLICANT IS THE OWNER’S AGENT, WRITTEN DOCUMENTATION FROM THE PROPERTY OWNER GRANTING THAT AUTHORITY IS REQUIRED.**

_____ Owner(s) signature(s)	_____ Date	_____ Developer(s) signature(s)	_____ Date
_____ Owner(s) signature(s)	_____ Date	_____ Developer(s) signature(s)	_____ Date
_____ Owner(s) signature(s)	_____ Date	_____ Developer(s) signature(s)	_____ Date
_____ Surveyor’s signature	_____ Date	_____ Developer(s) signature(s)	_____ Date