

# Carroll County Bureau of Resource Management

## Forest Conservation

### FOREST BANK / OFF-SITE RESERVE CHECKLIST

**NOTE: County must certify bank before credit can be sold.**

**FOREST BANK / OFF-SITE RESERVE NAME:** \_\_\_\_\_

**FOREST BANK / OFF-SITE RESERVE LOCATION:** \_\_\_\_\_

The Forest Bank / Off-Site Reserve submittal shall include the information listed below. Additional information about these requirements may be found in the Carroll County Forest Conservation Manual.

#### Indicate X or N/A Below

1. **Forest Bank / Off-Site Reserve Application:**

- a. Completed application
- b. Site location map
- c. Map must include existing site conditions: i.e., topography, soils, wetlands, flood plain, streams, surrounding physiography, contiguous forest, steep slopes (25%), rock outcrops, etc.

2. **Forest Bank / Off-Site Reserve Establishment Plan:**

- \_\_\_\_\_ a. Boundaries of area to be planted
- \_\_\_\_\_ b. Existing site conditions, i.e., topography, soils, wetlands, flood plain, streams, surrounding physiography, contiguous forest, steep slopes (25%), rock outcrops, etc.
- \_\_\_\_\_ c. Area to be planted
- \_\_\_\_\_ d. Signage (around planting and detail on plan)
- \_\_\_\_\_ e. Fencing (if required)
- \_\_\_\_\_ f. Plant species (stocking & spacing)
- \_\_\_\_\_ g. Tubex (detail) (if required)
- \_\_\_\_\_ h. Planting design showing typical layout
- \_\_\_\_\_ i. Planting detail for planting stock specified
- \_\_\_\_\_ j. Post management program (i.e., easement & maintenance agreement unless natural regeneration)
- \_\_\_\_\_ k. Title certificate covering the affected property
- \_\_\_\_\_ l. Planting specifications
- \_\_\_\_\_ m. Metes & Bounds Description
- \_\_\_\_\_ n. Letter of credit or other form of bond (need paperwork)
- \_\_\_\_\_ o. Deed of Easement:  
By Developer \_\_\_\_\_ or By County Attorney \_\_\_\_\_
- \_\_\_\_\_ p. Maintenance & Management Agreement:  
By Developer \_\_\_\_\_ or By County Attorney \_\_\_\_\_
- \_\_\_\_\_ q. Compliance with BGE Specifications for Planting (see 115-21. Of the Carroll County Forest Conservation Ordinance).
- \_\_\_\_\_ r. The Forest Bank / Off-Site Reserve Establishment Plan must show a list of all acreage used and the sites that have utilized the bank acreage. A total of acreage remaining for use must be provided.
- \_\_\_\_\_ s. Need a plan for each site using banking that shows acreage previously used and acreage to be used for the new project.