

CARROLL COUNTY HISTORIC PRESERVATION COMMISSION MINUTES

TUESDAY JUNE 10TH, 2025

LOCATION: Carroll County Office Building, Room 003 at 7p.m.

COMMISSIONERS PRESENT: Edwin Gregg, Nathan Bell, Ronald Arthur, Jessica Penn, and Kyohei Abe.

COMMISSIONERS ABSENT: Melvin Brennan.

OTHERS PRESENT: Timothy Dixon, Counsel; Clare Stewart, Carroll County Bureau of Comprehensive Planning; Carly Fillat, Carroll County Bureau of Comprehensive Planning; Liz Arthur, owner of application residence; Sam Weaver, resident of Uniontown; Mark and Catherine Blanchette, resident of Uniontown; Jayne McCullough, resident of Uniontown; Allyson Washington, resident of Uniontown; Cathy Vitz, resident of Uniontown.

- 1. Introduction of those present:** The Commission members all introduced themselves.
- 2. Approve the minutes from the April 8, 2025, meeting** – Mr. Abe made a motion to approve the minutes, Mr. Arthur seconded. The motion passed unanimously.
- 3. New Business - Application #25-04; exterior painting at 3317 Uniontown Road.** Mr. Gregg opened discussion of this application to the Commission members. Mr. Gregg asked for a motion to accept the application with the information presented in it. Mr. Abe moved to accept the application as submitted and Ms. Penn seconded. The motion passed unanimously. Mr. Gregg then opened the discussion to the applicant, Liz Arthur, owner of residence. She explained their application. Ms. Arthur presented samples of the paint she intends to use for the exterior of the property. She explained the process she used to decide on this color, including looking at historic paint colors. She also described each part of the house that must be painted, including shingles. Mr. Gregg stated that guidelines regarding paint are vague, and he stated that if the paint is harmonious with the neighborhood, the project should be accepted by the commission.

A motion was made by Ms. Penn, seconded by Mr. Abe, and agreed to unanimously, to accept the applicant's proposal.

- 4. Update on tree guidelines and replacement plan initiative** – Mr. Gregg updated the board on his efforts to request guidance for creating a plan for tree guidelines and replacement in Uniontown. Mr. Gregg reached out to an employee in the forest conservation department in Carroll County, an employee at the State of Maryland, and two non-profit organizations. Nobody that Mr. Gregg contacted has been able to offer their assistance with a plan initiative. Mr. Gregg asked the commission for more resources to contact. A resident in attendance gave the name of someone who may be willing to help with this plan pro-bono. Mr. Gregg said that he will continue reaching out.

5. **Monitoring compliance for Work Orders after approval** – Mr. Gregg told the board that the process for monitoring compliance for work orders is still in progress. Ms. Penn asked if there is anything the board can do to help, and Mr. Gregg said that he will request help from the board when he is further along in the process. Mr. Dixon clarified the legal process that takes place when a work order is not completed as it was approved. Commission board members discussed the idea of requesting proof of project completion as part of the application process. Ms. Stewart said she would speak with the county's zoning administrator to see what their process is for project follow-up.


There being no further business and no further discussion, the meeting was adjourned at approximately 7:30 p.m. by a motion by Ms. Penn, seconded by Mr. Abe and passed unanimously.

The next meeting will be scheduled for July 8, 2025.

Approved by:


Edwin T. Gregg, Chair

Respectfully submitted:


Carly Fillat, Planning Technician