

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS	
Project Name: _____ Organization Name: _____ Project Type: _____ Project Identifier: _____ <i>For each threshold requirement, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.</i>	
HUD THRESHOLD REQUIREMENTS	YES/NO
Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.	
Applicant has a valid UEI (Unique Entity Identifier) Number.	
CoC Program Eligibility - Project applicant meets the eligibility requirements of the CoC Program as described in the Act and Rule (24 CFR 578.15, 24 CFR 5.100) and provided evidence of eligibility required in the application (e.g. nonprofit documentation).	
Financial Management Capacity: Project applicant demonstrates the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicants experience with similar projects and with successful administration of SHP, S+C, or CoC Program funds or other similar federal, state, local, or private resources.	
Resolution of Civil Rights Matters: Applicant has no outstanding, unresolved judgements against them for violations of civil rights laws such as the Fair Housing Act, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act, or the Violence Against Women Act or substantially equivalent state or local laws.	
Certifications - Project applicant submitted the required certifications specified in the NOFO.	
Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and section III.G.10 of the NOFO.	
HMIS Participation - Project applicant (except Collaborative Applicants that only receive awards for CoC Planning costs and if applicable UFA Costs) agrees to participate in the local HMIS. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that meets the needs of the local HMIS.	
The applicant certifies it will not engage in racial preferences or other forms of illegal discrimination.	
The applicant certifies it will not operate drug injection sites or "safe consumption sites," knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control. or conduct any of these activities under the pretext of "harm reduction."	
Applicant has no Outstanding Delinquent Federal Debts - it is HUD policy consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201e, that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless: a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.	
Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made available to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.	
Sufficiency of Financial Management System - applicant has a financial management system that meets Federal standards as described in 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management.	
False Statements - A false statement in an application is grounds for termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Applicant confirms all statements are truthful.	

Mandatory Disclosure Requirement - Applicant agrees to disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200 - Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 200.338 Remedies for noncompliance, including suspension or disbarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and U.S.C. 2313).	
Prohibition Against Lobbying Activities - Applicant submitted with their application the signed Certification Regarding Lobbying included in the application. In addition, if applicable, applicant discloses, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, the Byrd Amendment, and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement.	
Equal Participation of Faith-Based Organizations in HUD Programs and Activities - Applicant ensures that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing the statute.	
PROJECT QUALITY THRESHOLD REQUIREMENTS	YES/NO
Compliance with the Rule - Renewal project has no compliance issues which result in the project not operating in accordance with the Rule. HUD will consider any project requesting renewal funding as having met project quality threshold requirements through its previously approved grant application unless HUD receives information to the contrary.	
Match and Eligibility of Costs - Applicant documents secured minimum match (25%) and eligibility of costs requested.	
Historical Performance - Applicants has demonstrated satisfactory capacity, drawdowns, and performance for existing grant funded under the CoC Program, as evidenced by regular drawdowns and timely resolution of monitoring findings.	
Non Supplanting - For expansion project applications, applicants describe the part of the project that is being expanded and demonstrate the project is not replacing other funding sources.	
Data Quality - Data Quality for Universal Data Elements is at or above 90% on the most recent Annual Performance Report (APR) for the project in Sage.	
Reasonable Costs - Project has reasonable costs per permanent exit, as defined locally.	
Financial Feasibility - Review of the project's budget determines the project to be financially feasible.	
Project Organizational Chart that includes the name, title, email, and phone for each staff at project submitted.	
Proof of Ownership or Lease Agreement submitted if housing will be provided at a site-based location.	
Copies of Project's Termination, Non-Discrimination, and Grievance Policies Provided to Clients submitted for review.	
Copies of Project's Program Policies/Rules to include Participation Agreement/Rights and Responsibilities submitted for review.	
COC THRESHOLD REQUIREMENTS	YES/NO
Coordinated Entry Participation - Project participants are assessed by Coordinated Entry, given an objective score, and prioritized for program entry and referral based on the CoC's Coordinated Entry Policy.	
CoC Participation - Applicant is an active CoC participant or intend to become one.	
Complete Application - Application is complete and data is consistent.	
Utilization - Bed/Unit utilization rate is at or above 90% on the most recent Annual Performance Report (APR) for the project in Sage.	

Organizational Audit/Financial Review - The applicant submitted an acceptable organizational audit/financial review.	
Articles of incorporation and bylaws submitted.	
Certificate of Good Standing from State of Maryland submitted dated within 30 days of application submission.	
Current list of Board of Directors submitted.	

Carroll County MD-506 FY2025 Ranking and Rating Tool

Project Identifier: _____

Complete the applicable section below based on the project type.

PERMANENT HOUSING: PERMANENT SUPPORTIVE HOUSING (PH-PSH)			
SCORING MEASURE	TARGET	POINTS	SCORE
Length of Stay - Measures the average # of days participants spend from entry to residential move-in.	On average, participants spend 30 days or less from project entry to residential move-in (Q22c).	10	
Exits to Permanent Housing - Measures the % of participants moving to unsubsidized permanent housing.	50% of participants move to unsubsidized permanent housing destinations (Q23c).	10	
Returns to Homelessness - Measures the % of participants that return to homelessness within 12 months of exit to permanent housing.	Less than 10% of participants return to homelessness within 12 months of exit to permanent housing.	10	
New or Increased Earned Income for Stayers - Measures the % new or increased earned income for project stayers.	20% new or increased earned income for project stayers (Q19a1).	10	
New or Increased Non-Employment Income for Stayers - Measures the % new or increased non-employment income for project stayers.	20% new or increased nonemployment income for project stayers (Q19a1).	5	
New or Increased Earned Income for Leavers - Measures the % new or increased earned income for project leavers.	20% new or increased earned income for project leavers (Q19a2).	10	
New or Increased Non-Employment Income for Leavers - Measures the % new or increased non-employment income for project leavers.	20% new or increased nonemployment income for project leavers (Q19a2).	5	
Supportive Service Requirements - Measures whether or not projects require program participants to take part in supportive services (e.g. case management, employment training, substance use disorder treatment) in line with 24 CFR 578.75(h) by attaching supportive service agreements (contract, occupancy agreement, lease, or equivalent).	100% of project requires participation in supportive services (case management, substance abuse, mental health treatment).	20	
Substance Use Treatment Availability - Measures whether or not substance use treatment is available on-site.	Project provides on-site substance use treatment (this includes an on-site clinician providing substance abuse treatment services).	10	
Leveraging Healthcare and Housing Resources - Measures % funding for units in the project that is leveraged from housing and healthcare resources (outside of ESG and CoC funds).	The leveraged housing and healthcare resources provide at least 25 percent of the units included in the project.	10	
Project Serves HUD Priority Population: Elderly Individuals - Measures the % of participants are elderly individuals (62 or older).	50% or more of participants are over the age of 62.	10	
Project Serves HUD Priority Population: Individuals with Disabilities - Measures the % of participants that are individuals with a physical disability/impairment or developmental disability (24 CFR 582.5) not including substance use disorder.	50% or more of participants are over individuals with a physical disability /impairment or a developmental disability not including substance use disorder.	10	
Workforce Development - Evaluates participant connection to workforce development services and supports.	All participants are assessed regularly for workforce development needs, and if needed, provided employment supports.	10	
Project Efficiency - Measure the % of funding utilized.	90% of funding is expended each fiscal year for the last 3 fiscal years.	10	
Reasonable Costs - Measures if the project has reasonable costs relating to permanent housing.	The services provided are cost-effective consistent with 2 CFR 200.404, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.	10	
Coordinated Entry Referrals - Measures the % of entries to project from CE referral (or alternative system for DV projects).	100% of entries to project are referred from Coordinated Entry.	10	
Project Monitoring - Project responded to any monitoring findings and/or corrective action plan.	Project is operating in compliance with CoC standards and responded to any monitoring findings and/or corrective action	10	
PIT/HIC Participation - Measures if the agency participates in annual PIT/HIC count.	PIT: Project/Agency is an active participant in annual PIT/HIC Count.	10	
HUD Policy Priorities - Measures if the applicant demonstrates how the project includes HUD Policy Priorities.	FY 2025 HUD Priority: Project/Agency is aligned with policy priorities.	20	
TOTAL		200	

NEW PROJECT THRESHOLD REQUIREMENTS	
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PROJECT QUALITY THRESHOLD REQUIREMENTS	YES/NO
Match and Eligibility of Costs - Applicant documents secured minimum match (25%) and eligibility of costs requested.	
Financial Feasibility - Review of the project's budget determines the project to be financially feasible.	
Project Organizational Chart that includes the name, title, email, and phone for each staff at project submitted.	
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Financial Feasibility - Review of the project's budget determines the project to be financially feasible.	
CoC Participation - Applicant is an active CoC participant or commits to doing so.	
Complete Application - Application is complete, signed and data is consistent.	
Organizational Audit/Financial Review - The applicant submitted an acceptable organizational audit/financial review.	
Articles of incorporation and bylaws submitted.	
Certificate of Good Standing from State of Maryland submitted dated within 30 days of application submission.	
Current list of Board of Directors submitted.	

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

ALL NEW PROJECTS	POINTS	SCORE
Applicant and sub-recipients have experience working with the proposed population and in providing housing similar to that proposed in the application. Experience may include the applicant operating a project in the prior Fiscal Year that is now applying as a new project type (e.g. transitioning from PSH to SSO or PSH to TH).	11	
Applicant and sub-recipients have the appropriate accreditation and licensures to provide the services described in the application.	10	
Applicant demonstrates experience using and leveraging federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, sound financial management structures, and timely submission of required reporting on existing grants.	10	
Extent to which the applicant: 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing or services fit the needs of the clients to be served. 3) Demonstrates that type and scale of all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	10	
Extent to which the applicant project will support the FY 2025 HUD Policy Priorities. For each priority area, award 2 points if alignment is clearly demonstrated, 1 if partially demonstrated, and 0 if not in alignment.	12	
Describe plan for assessing workforce development needs regularly and/or connecting residents to specific workforce development resources such as training, assistance in job search.	11	
Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing or deployment of services for the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	11	
The average cost per household served is reasonable, consistent with 2 CFR 200.404, meaning that costs for housing and services provided by the project are consistent with the population the project plans to serve. To evaluate for each question award up to 2 points based on a description of how each measure of cost effectiveness is met. - Is the cost necessary for housing or service delivery? - Is the cost reasonable compared to market rates? - Is there proper procurement? - Is the cost allocable to the grant? - Are costs consistent with organizational and federal policies?	10	
Organization's most recent audit (5 points for each): - Found no exceptions to standard practices. - Identified agency as 'low risk.' - Indicates no findings.	15	
TOTAL	100	

Complete the applicable section below based on the project type.

TRANSITIONAL HOUSING (TH)	POINTS	SCORE
Supportive Services Provided - The project application demonstrates that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing.	5	
Experience - The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months.	10	
Performance - The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure, that at least 50% of participants exit to permanent housing within 24 months, at least 50% of participants exit with employment income, and less than 10% return to homelessness as reflected in HMIS or another data system used by the applicant.	25	
Access to Mainstream Resources - The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	5	
Supportive Service Requirement - The project application demonstrates that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment, etc.) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	25	
Amount of Services Provided - The project application demonstrates that the proposed project will provide 40 hours per week of customized services for each participant (e.g. case management, employment training, substance use treatment, etc.). The 40 hours per week may be reduced proportionately for participants who are employed. The 40 hours per week does not apply to participants who have a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder.	10	
Leveraging Housing and Healthcare Resources - The project application demonstrates that the project will utilize housing and healthcare resources not funded through the CoC or ESG Programs, and that these leveraged resources provide at least 25 percent of the units included in the project.	10	
Substance Use Disorder Treatment Availability - The project application demonstrates the projects ability to provide substance use treatment services on-site (this includes an on-site clinician providing substance abuse treatment services).	5	
The project demonstrates the ability to participate in and receive referrals from Coordinated Entry.	5	

Carroll County MD-506 FY2025 Ranking and Rating Tool

TOTAL	100	
SUPPORTIVE SERVICES ONLY (SSO) STANDALONE	POINTS	SCORE
The Supportive Services project is necessary to assist people in exiting homelessness and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.	10	
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services. The applicant has previously operated or currently operates a supportive services project or another homelessness project, or has a plan in place to ensure, that at least 50% of participants exit to permanent housing within 24 months, at least 50% of participants exit with employment income, and less than 10% return to homelessness as reflected in HMIS or another data system used by the applicant.	50	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. Documentation of the required 25% match for Supportive Services is attached (15 points). Documentation of additional leveraged resources up to 50% of the project is attached (20 points)	20	
Substance Use Disorder Treatment Availability - Does the project provide on-site substance use treatment (this includes an on-site clinician providing substance abuse treatment services)?	20	
TOTAL	100	
SUPPORTIVE SERVICES ONLY (SSO) STREET OUTREACH	POINTS	SCORE
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. Documentation of the required 25% match is attached (20 points). Documentation of additional leveraged resources up to 50% of the project is attached (25 points)	10	
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.	10	
Demonstrate that the applicant has a history of partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate, assist, and not interfere or impede with law enforcement to enforce local laws such as public camping and public drug use laws.	20	
Performance - The applicant has a plan in place to ensure, that at least 50% of participants exit to permanent housing within 24 months, at least 50% of participants exit with employment income, and less than 10% return to homelessness as reflected in HMIS or another data system used by the applicant.	50	
The applicant has experience providing outreach services consistent with the activity description at 24 CFR 578.53(e)(13) and has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.	10	
TOTAL	100	
PERMANENT HOUSING: PERMANENT SUPPORTIVE HOUSING (PH-PSH)	POINTS	SCORE
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.	15	
The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants, including where appropriate, on-site supportive services.	15	
The project will be designed to serve elderly individuals and/or individuals with a physical disability/impairment or a developmental disability (24 CFR 582.5) not including substance use disorder. The units will prioritize these populations.	10	
Performance - The applicant has a plan in place to ensure, that at least 50% of participants exit to permanent housing within 24 months, at least 50% of participants exit with employment income, and less than 10% return to homelessness as reflected in HMIS or another data system used by the applicant.	25	
Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, life skills, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	25	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP. (5 points) Documentation is attached that 25% of the beds in the project will be funded with sources outside the CoC. (15 points)	15	
The project demonstrates the ability to participate in and receive referrals from Coordinated Entry.	10	
TOTAL	100	
PERMANENT HOUSING: RAPID RE-HOUSING (PH-RRH)	POINTS	SCORE
The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 3 months or up to 24 months.	10	
The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness. The applicant has a plan in place to ensure that 50% of participants exit to permanent housing and less than 10% return to homelessness as reflected in HMIS.	20	
The applicant has previously operated homelessness projects where outcomes for employment income were improved compared to the average project in the CoC. The applicant has a plan in place to ensure at least 50% of participants exit with employment income as reflected in HMIS or another data system used by the applicant.	20	
Demonstrate that the proposed project will require program participants to take part in supportive services (e.g. case management, employment training, substance use treatment) in line with 24 CFR 578.75(h) by attaching a supportive service agreement (contract, occupancy agreement, lease, or equivalent).	20	

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The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	10	
Demonstrate that the project utilizes housing and healthcare resources not funded through the CoC or ESG Programs, and that these leveraged resources provide at least 25 percent of the participants included in the project.	10	
The project demonstrates the ability to participate in and receive referrals from Coordinated Entry.	10	
TOTAL	100	