

**CARROLL COUNTY DEVELOPMENT REVIEW DIVISION
ROAD NAME RESERVATION FORM**

Attach a copy of the plan drawing and email it with this form to DevelopmentAdmin@carrollcountymd.gov

Subdivision Name & Location: _____

Closest Connecting County Road: _____

County File Number: _____ Commissioner District: ____ Developer: _____

Surveyor/Engineer: _____ Phone: _____

Contact Name, Phone & Email: _____

____ Number of Road Names Being Requested Is the road in a Municipality ____ Yes ____ No

Proposed Road Names (including suffix):	Public Road	Private Road	Approved	Disapproved
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐

ROAD NAMING GUIDELINES

Only the following road name suffixes will be used for the type of road listed below.

Court is to be used for permanent cul-de-sac roads.

Drive is to be used for private use-in-common driveways, drives on condominium sites, or any drives not intended to be turned over to the County or a municipality for maintenance.

Boulevard is to be used for roads which are divided by a median and have limited access.

Circle is to be used for loop roads.

Road is to be used for all other through roads.

The prefixes North, South, East, West, Old, and New are not permitted.

Apostrophes, hyphens, initials, and abbreviations are not permitted.

A suffix name may not be included in the road name (Shady Court Road).

Names of trademarked products are not permitted (Big Mac Court).

The first and last name of a person is not permitted (Anna Smith Drive).

One-word names should be used whenever possible (Bayberry, Mapleleaf, Deanna).

Only the first letter of the name shall be an uppercase letter.

A proposed name may not be a duplication or sound-alike of an existing road name or a road name reserved for use in another development.

OFFICIAL USE ONLY

Reviewed By: _____ Approved By: _____ Date: _____

☐ Entered into Road Inventory/Hard Copy

Road names will need to be re-approved if there are no subdivision plan submittals to the Development Review Division for review by this or another reviewing office for three or more years.