

## CCFM July Advisory Board Meeting

Wednesday, July 16, 2025

In attendance: Jane Sewell, Tony Richardson, Tedd McNett, Judy Fortin, Beverly Humbert, Commissioner Joe Vigliotti, Tom Gordon Jr, Matt Luzuriaga, Marty Hackett, Emily Miller, and Dawn Thomas

Ted McNett called the meeting to order at 9:30am (Tony Richardson absent)

April & May Meeting minutes- Approved

- Marty Hackett moved to approve, Matt Luzuriaga seconded- approved.

Events Report: Dana Wachter

- Concerts going well- now sponsored by Outback Steakhouse thanks to generous \$3000
- Food truck festival event was successful
- July 4<sup>th</sup> fireworks- 6500 people attended, weather was cooperative, positive feedback on the show and event as a whole.
- Carfest- 1400 people attended and we had 100+ cars on exhibition.
- Summerfest- organizers moved to TN and are not holding this event this year.
- Kidsfest will take the date. CCFM has partnered with CCPS for the event and will encourage attendees to fill a wellness wagon with toiletries for local students.
- Dana has negotiated a free newspaper ad in CCT and a movie ad in the theater to promote the event and CCFM
- Wine Festival is set for 9/13 and planning is actively underway.

Commissioner's Report: Commissioner Joe Vigliotti

- Expressed gratitude for the CCFM hosting the July 4<sup>th</sup> event.
- The caretaker position has been approved by the board of Commissioners- the position will be slightly different than the past.
  - Apartment still being renovated- lead paint abatement and painting is finished. Flooring is next. Should be ready in the next couple of weeks.
  - Previous tenant did not pay rent- rather the rent was reflected in a 1099 at the end of the year. He was not a salaried position. The new tenant will be expected to pay rent (minimal) and this new person will be a County employee (not fulltime) and paid minimum wage. We expect 25 hours a week

position to be difficult to fill as well as manage since the duties are expansive and 24/7 on call hours are expected.

- Discussion was had amongst the advisory board regarding the difficulties of attracting the right type of employee willing to agree to the terms of the position.
- Pavillion construction is underway and the Commissioners are aware of the delays and progress to date.

#### Manager's Report: Jane Sewell

- The Oxen (Jack and Jim) were purchased by the Ag Center on behalf of the Hoff Barn committee and donated to the CCFM in 2015. The pair were born in 2011 and are 14 years old. The pair have always belonged to the CCFM. There is now a new contract to confirm that Jack and Jim belong to CCFM and Hoff Barn committee understands.
- Two new oxen purchased by Hoff Barn committee in January (Sid and Marty). CCFM did not approve or encourage the purchase of this pair. At this time, CCFM is not willing to own the second pair of oxen. A contract has been drafted and signed between the County and the Hoff Barn committee as to responsibilities and future decision-making factors.
- The pavilion construction is moving along. Contractors are ready for the next phase of construction. Our goal is to have the pavilion done for the Wine festival on 9/13.
- One staff opening currently- Volunteer coordinator has submitted her resignation. Position has been posted and candidates have applied.
- Mackenzie has been out due to medical concerns and Jane has taken over the position of camp director with the help of her team and staff. She has a background running other various camps throughout her career.
- Blacksten Mill- final approval is expected soon. All the parts of the Mill are here and Jane will be working on getting concrete donations from a local company. Thank you to Marty and CLSI for their generous efforts on this project.

#### New Business:

- Ted McNett- Blacksmith Guild member would like to donate a statue/pull-behind, Wrenchie. Karl Orndorff is a local veteran. Ted and the Blacksmith group would like the CCFM to consider accepting the donation and keeping on property. Discussion was had and agreed that Ted will see Wrenchie in person and report back with his feedback.

- Jane has hired an assistant curator, Shirley Yohn. Glad to have this addition to our team.
- Joe provided feedback on the process to replace Ed Rothstein as County Commissioner as he moves to his new position with the State of Maryland.

No meeting held in August.

Next meeting: September 10, 2025 @ 9:30am Grier Room

Meeting called to a close at 10:50am

Motion to adjourn- Ted McNett and seconded by Matt Luzuriaga.