

## Commission on Aging Meeting

**Meeting Date: March 11, 2015**

**Start Time: 10:30 AM**

**Location: Bureau of Aging and Disabilities Library**

**Chairperson: Lorna Rice**

**Vice-Chair: Ed Leister**

Topic	Discussion
<b>Attendance:</b>	<b>Lorna Rice, Oscar Baker, Bob Coen, Hermine Saunders, Ed Leister, Gary Kerns, Val Cioeff, Carol Smith, Danielle Yates, Vivian Daly, Mary Ann Straughn, Kimberly Boucher, Elizabeth MacDougall, Madeline Morey</b>
<b>Call to Order and Approval of Minutes –</b> Lorna Rice	Lorna requested approval of the February 2015 minutes as submitted. Ed Leister motioned 1 <sup>st</sup> and Gary Kerns 2 <sup>nd</sup> for approval.
<b>Citizen Services &amp; Bureau of Aging and Disabilities –</b> Danielle Yates	<u>Danielle Yates</u> – The <u>Operating Budget</u> for Citizen Services has been submitted which includes the Bureau of Aging and Disabilities (BOAD). BOAD Budget Talking Points are available upon request. A date to present the budget to the Board of County Commissioners (BCC) has not been announced. Presentations are scheduled for March 27, 2015 through April 7, 2015. The date for BOAD will be forwarded to the COAD. The State has reduced the budget for the Maryland Department on Aging (MDoA) for FY 16 by \$400,000. MDoA distributed the cuts across all counties. Carroll’s cut is \$11,105.00. Our programs cuts will be to the Senior Assisted Living Group Home Subsidy Program (SALGHS), Senior Care, and Guardianship programs. The BOAD split the cuts evenly as: \$3,701 to SALAGS, \$3,702 to Senior Care, and \$3,702 to Guardianship. GAP funding will be used to make up the \$3,000 deficit. Individuals will not see any difference to services. Maryland Access Point (MAP) funding will stop in FY16. Currently, MAP funding is used to support staff and other agency expenses. The Federal Financial Participation (FFP) funds are to be used to replace lost MAP funds. FFP is in the application process. Estimates provided by the state indicate that the BOAD should receive approximately \$72,000 per year. This is not approved and only in the application process. This is not expected to start until FY 17. BOAD priorities during budget presentations to the BCC are the loss of MAP funds, use of gap funds of \$40,000 (limited on hand funds) with additional funding needed to support programs, and the request for a BOAD Bureau Chief. All budget requests have been sent to the agency budget analyst, the proposed budget to be released on 3/13/15. <u>Transportation</u> – the Transition from Carroll Area Transit System (CATS) to Carroll Transit System, operated by Butler (CTS) as the County’s Public Transportation provider took place over the President’s Day weekend in February. CTS has worked closely with Senior Center Managers and the Senior Inclusion Program Coordinator to make it a smooth a transition. CTS had telephone connection issues for the first two weeks which are still ongoing. <u>Senior and Community Centers</u> – the Expo is Wednesday, April 8, 2015, 9:00 – 2:00 pm, flyers available for distribution and Senior Center newsletters available upon request.
<b>Seniors on the Go Expo</b>	The COAD will need members to man the Expo booth on April 8 <sup>th</sup> . A signup sheet for two hour shifts was circulated. The times/shifts will be distributed via email. The giveaways at the booth will be an imprinted credit card size magnifier, Senior Center lunch drawings, Lorna will have hard candy, and Larry Burbank will get Chick-fil-a coupons.  Hermine’s Carroll County Times article, published on Sunday, April 4 <sup>th</sup> , will be about the Expo.

	<p>Photos are needed from Mary Ann, Bob, Kim and Jan for the Expo COAD poster. Please forward a photo to Vivian ASAP.</p> <p>A help wanted poster will be created for recruiting members at the Expo.</p>
<b>Bylaws</b>	<p>A working copy of the Bylaws was sent via email which was a draft version showing all potential corrections in red. A limited number of printed copies were available at the meeting. Revisions are to include: becoming the Governing Body of SIP (Page 1, Article III, Section 1, b) , language for “partnership development” (Page 1, Article III, Section 1, c), composition of membership (Page 2, Article IV, Section 1), changes to membership requirements (Page 3, Article V, Section 2, a.-e.), Executive Committee membership (Page 5, Article VIII, Section 1), and Commission on Aging Roster (Page 10, Exhibit A).</p> <p>Lorna moved to approve the changes to the Bylaws and forward them on to the BCC for approval. The vote was unanimous with all in favor.</p>
<b>Membership</b>	<p>A request was sent to the BCC for possible COAD board members from districts they represent.</p>
<b>Aging in Place (AIP) – Bob Coen</b>	<p>The McDaniel needs assessment survey was used as part of the BCC presentation and will be redistributed to the COAD via email. Hard copies available upon request. Diane Martin will be invited to the COAD to review the survey. The original MOU between McDaniel and the COAD has been misplaced. Another MOU has been created. The COAD will be informed once the document is executed by all parties.</p> <p><u>Bob Coen</u> - The Communities of Practice spring meeting will take place on March 23, 2015 in Annapolis. If anyone is interested in attending, please contact Bob. Bob has been communicating with the Village to Village Network (VTV) representative, Frank Harnden, about our membership. Frank has agreed to give us a membership extension.</p>
<b>Old Business</b>	<p>A draft letter to MDoA Secretary Rona Kramer was reviewed, discussed, and revised.</p> <p>Below is the revised letter sent on 3/12/15:</p> <p style="text-align: center;"><i>March 12, 2015</i></p> <p style="text-align: center;"><i>Secretary Rona Kramer Maryland Department of Aging 301 W. Preston St., Suite 1007 Baltimore, MD 21201</i></p> <p style="text-align: center;"><i>Dear Secretary Kramer:</i></p> <p style="text-align: center;"><i>The purpose of this correspondence is to communicate that the Carroll County Commission on Aging &amp; Disabilities has grave concerns regarding the elimination of the Maryland Access Point Expansion (MAP) monies that will not be renewed in Fiscal Year 2016 and subsequent years.</i></p>

*The Carroll County Bureau of Aging became a Maryland Access Point site in 2009 and was renamed the Carroll County Bureau of Aging & Disabilities. Since that time, the Carroll County Bureau of Aging & Disabilities has developed formal partnerships with the local Center for Independent Living (CIL), The Freedom Center, and other community partners to strengthen programs and services to improve the service delivery to older adults and individuals with disabilities residing in Carroll County. This organization strives to provide a person-centered approach to promote choice, dignity, and independence for this target population.*

*The loss of this funding will have a direct impact on the service delivery that the Carroll County Bureau of Aging & Disabilities provides to this vulnerable population. Services currently provided by the Carroll County MAP are essential to supporting and maintaining the individuality, quality of life and health and safety of both of these populations to enable them to remain living in the community for as long as possible.*

*Without continued MAP funding, the Carroll County Bureau of Aging & Disabilities anticipates staffing and services will be required to be reduced, thus having a direct impact on the older adults and individuals with disabilities seeking assistance for long term services and supports. The Carroll County Commission on Aging & Disabilities strongly urges you to support efforts to restore MAP Expansion funding which will ensure continued services for the most vulnerable individuals residing in our community.*

*Respectfully,*

*Lorna J. Rice, LCSWC  
Chair*

*CC: Delegate Kathryn Afzali  
Senator Gail H. Bates  
Delegate Barrie S. Ciliberti  
Commissioner Dennis Frazier  
Senator Michael J. Hough  
Commissioner Doug Howard  
Delegate Trent M. Kittleman  
Delegate Susan W. Krebs  
Delegate Warren E. Miller  
Senator Justin Ready  
Commissioner Richard Rothschild  
Delegate Haven N. Shoemaker, Jr.*

*Delegate David E. Vogt, III  
Commissioner Stephen Wantz  
Commissioner Richard Weaver*

**Senior Inclusion Program**  
– Danielle Yates

Danielle Yates – is the Fiscal Supervisor for the BOAD and Supervisor for the Senior Inclusion Program (SIP). Carol Smith is the Program Coordinator. Carol provides direct oversight of SIP. Printed samples of the SIP monthly newsletter and a program brochure are available upon request.

SIP serves individuals with a disability age 50+ who are approved by the Developmental Disabilities Association (DDA) to receive services through our agency. It has been in operation since 1987. The mission is to provide creative and meaningful retirement programming, in an integrated setting, leading to the enhancement of self-esteem and independence for older adults with disabilities. There are 6 fulltime and 1 part-time staff members. It is the only program of its kind in the state. Referrals are given to us by community partnerships with sister agencies like: Target, CHANGE, Inc., ARC, and Flying Colors. Funding is through the MD Department of Health and Mental Hygiene (DHMH) and DDA. SIP is required to follow COMAR 1022 regulations, DHMH performs annual site visits, and annual visits from the Office of Healthcare Quality (OHCQ). Two annual application renewals include the day-habilitation program and individual support services. Various reporting requirements were reviewed. The Standing Committee is comprised of two staff members, someone in the program, and an individual of a family member who is a program member. The Standing Committee reviews any incidents and/or behavioral plans quarterly. Currently the staff consists of a Program Coordinator, an Instruction and Events Coordinator, 4 fulltime, and 1 part-time Program Aids. There are various field trips, courses, and programs offered to the clients. SIP can serve up to 26 individuals. Currently 21 individuals are served. No County funds are used/needed and funding can be carried over to the next year.

The meeting adjourned at 11:45 PM and members toured the Senior Inclusion Program.

**Next Meeting Date**

**Wednesday April 8, 2015 is the Seniors on the Go an Aging and Disabilities Expo!**

**Next meeting date is Wednesday, May 13, 2015 at 10:30 AM in the BOAD Library.**