



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

September 17, 2024 at 9:00 am – In Person (Virtual Option)

1. Welcome & Introductions

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| <p>Quorum? Yes (14/17) Sue Doyle, CCHD – Absent Sean Davis, BGCC – Present Brian Gass, DJS – Present Kathi Green, CCPS – Present Courtney Wunderlich, DSS – (Alternate for Carrie Vincent) - Present Marie Liddick, LBHA – Present Celene Steckel, CCG – Present Ashley Novak, DORS – (Alternate for Maria Buckley) Present Nicole Jackman, SCS – Absent Amy Jagoda, CCPS – Present (V) Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Mallory Sutphin, CCYSB - Present Javier Toro, CCG – Present Scott Yard, HSP – Present Diana Flores, Citizen/Youth – Absent Tammy Black, Access Carroll - Present</p> | <p>Staff & Guests (7) Corey Hardinger, CCG - Grants Maria Lowry, LCT Coordinator Ed Singer, LMB Manager Emma Sparks, Citizen Services Danielle Yates, CCG, Chief, Bureau of Housing Carly Long, Citizen Services, HMIS Coordinator Paul Upperman, Access Carroll</p> |
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2. Welcome and Introductions - Ed Singer

Ed Singer welcomed everyone to the meeting. He discussed the agenda and the GAP Analysis Exercise to follow. The group introduced themselves.

3. Approval of Minutes

Christina Ogle asked for a motion to approve the May 31, 2024, CCLMB Minutes. Mallory Sutphin made a motion, and it was seconded by Heather Powell. The motion was unanimously adopted, and minutes were approved without objection.

4. Review of CCLMB Membership and Terms

- a. The next member with an expiring term is Maria Buckley whose term expires in November 2025, and she is eligible for a 2nd term.
- b. Terms that expire in 2026 are Amy Jagoda and Sean Davis.
- c. We have flexibility in membership numbers with new by-laws with a minimum of 15 and maximum of 21 members.

CCLMB FY25 MEETINGS (subject to change):

November 19, 2024 • January 21, 2025 • February 18, 2025 • March 18, 2025 • May 20, 2025



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- d. Javier Toro is changing jobs but wants to stay on the Board representing the interests of the Hispanic Community.
- e. Diana Flores has been formally appointed to the LMB by the Commissioners.
- f. The Board should roughly reflect the makeup of the population of Carroll County by demographics. We noted that there is no African American representation on the Board and members should contact the LMB Manager if they have suggestions for any new members.

5. Engaging Neighborhoods, Organizations, Unions, Governments, and Households (ENOUGH) Program Discussion

- a. Ed Singer discussed the ENOUGH “Theory of Action” with the group and noted that the Indicators for Child Well Being which are presently used by local management boards closely align with the pillars of the ENOUGH theory.
- b. GOC has indicated that the ENOUGH Program and Community Partnership Agreements with the LMBs will not be merged.
- c. Goal of the ENOUGH Act is to end child poverty.
- d. The LMB will be submitting an application under the NOFA for LMB Capacity Building.
- e. The ENOUGH Act is place-based and focuses on neighborhoods.
- f. The ENOUGH NOFA:
 - i. Identifies 4 levels of priority census tracts.
 - ii. Only priorities 1 and 2 are eligible for competitive ENOUGH funding.
 - iii. Carroll County does not have any communities in priorities 1 or 2 but has two (2) communities identified as priority 4. This is where we will focus our efforts related to the ENOUGH program.
 - iv. These two (2) areas are in part of Westminster and all of Union Bridge and the surrounding area.
- g. The data related to Union Bridge indicates that children living in poverty in Union Bridge are Caucasian.
- h. The data provided by GOC indicates that the census tract in Westminster indicates:
 - i. 80% of children in poverty in this census tract are Hispanic (this led to a discussion that was initiated by Javier that income among this community tends to be underreported because they are often paid in cash)
 - ii. 38.7%
 - iii. There are 3 different elementary school districts serving this tract (we may need to focus on the areas that Robert Moten and Cranberry Station Elementaries serve – Friendship Valley has few children on Free and Reduced Meals)
 - iv. Provided as we focus on the census tract, we can look at areas that have high concentrations of poverty that are not within the census tract.
 - v. The ENOUGH Act centers on having a Community Quarterback – the LMB can serve in this capacity until an organization in the community can be identified to take this role.
 - vi. ENOUGH Capacity Building Grant

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1. Covers January 1 – June 30 with the ability to request and extension through September 30.
2. GOC has said that continued funding is in their FY 2026 budget but cannot be guaranteed because it requires legislative approval.
3. The LMB will hire a position to engage these communities, create a resource map, and create focused community assessments as part of the over Carroll County Community Assessment.

6. Youth Action Board Update

- a. Still trying to draw participation from other organizations – Westminster Youth Project and Potomac Case Management are the primary sources of participation in the YAB.
- b. Moving meetings to the Library – This is a good neutral space for participation by youth involved in any organization.
- c. 6 youth attend regularly, and meeting generally range from 6 -12 youth participating.
- d. Most youth participating are in the age range of 15-19 and are concerned about transitioning to adult living.
- e. Parents generally look at the youth as an asset until they are 18 to obtain benefits but many are no longer welcome at home after they turn 18.
- f. November is Youth Homelessness Awareness Month.
 - i. YAB is doing a personal hygiene items drive to help stock supplies at Community Schools and other organizations that serve the homeless population.
 - ii. Carroll County Commissioners to do a proclamation.

7. Discussion about the Youth Homelessness Demonstration Project Grant Application

- a. YAB provided input and contributed a video.
- b. Funding is very flexible and could be used for various supports for homeless youth.

8. Organizational News

- a. Hispanic Resource Fair at Citizen Services October 7, 5 p.m. – 7 p.m.
- b. DJS News – Zeno Fisher retired. Brian will share updates on Juvenile Justice Reforms as the new law goes into effect in October.
- c. Silver Oak Academy has a contract and is approved to open with high-need youth. These youth are non-DJS involved and are placed in a Foster Care arrangement.
- d. Several Youth have taken advantage of the opportunity made available through the LMB for internship transportation.

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9. **GAP Analysis Activity – Information related to the GAP Analysis Activity will be sent separately.**

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