Circle of Caring
HOMELESSNESS BOARD

Meeting Date: January 13, 2026
Time: 9:30 am
Hybrid Meeting
Co-Chairs: Celene Steckel & Stephanie Halley

Topic Discussion

Attendance:

Stephanie Halley, Paul Moffett, Emily Rice, Amy Baker, Scott Yard, Lois Romeo, Patrick Webber, Doug Klein, Jason Martin, Celene Steckel, Tony Roman, Bobbie Lawrence, Amanda Coshun, Adison Eslinger, Joanna Waters, Lynn Kujan, Kathi Green, Ed Singer, Chris Burge, Jennifer Graybill, Caroline Babylon, Heather Mackie, Cheri Ebaugh, Kelly Buie, Judi Nance, Marie Liddick, Mike Clavin, Becky Saunders, Donna Devilbiss, Shannon McHale, Shamika Brown, Candance Bridges, Lauren Biggs, Danielle Yates, Javier Toro, Jimmie Gass, Maria Lowry, Rickey Pauley, Aleah Williamson, Zac Savarese, Meghan Edwards, Jamie Keller, Tessa from WRM, Eric Brown, Dave Drezner, Ashley Bunting, Christina Ogle, Kelly Gordon, Carly Long, Donna Gillander, Emma Diblasi, Julie Jones, Danielle Hernandez, Gina Valentine, Sam at HSP, Dennis Ross, Zachary Cloepin, Riley Rumense, Peg Ryan, Andrea Dyson, Maggie Kunz, Tammy Hardesty, Jim Anastasian, Louis Yeager, Sharee Hidalgo, Carrie Sorenson, Vicky Kretzer, Brian Colussy

1. **Welcome – Celene Steckel**
   a. **Community Partners Introductions and Announcements**
      i. Jennifer Graybill, HSP – free tax preparation starting at the end of January for those individuals making $69k or less
      ii. Amanda Coshun, DOAD - Chronic Disease Self-Management workshop – March 5 - April 9th
   b. **Community Spotlight** - Meghan Edwards – Kindred; Zac Savarese – Friendship Place
      i. Shared presentation

2. **Approval of November Meeting Minutes**
   a. Tony Roman motions to approve, Jennifer Graybill seconded
   b. minutes approved, no opposition

3. **Outreach Update – Shannon McHale and Mike Clavin**
   a. 66 individuals experiencing homelessness; numbers are lower
   b. Upcoming pop-up events at the food distributions on November 17th and December 3rd
   c. June through October over 191 resource packets distributed to individuals
   d. Currently working with 75 individuals who are street homeless

4. **Shelter Services – Joanna Waters and Yolandie Els**
    - **a.** Adult Only –99% utilization rate in December with 45 individuals; 1 exited to Perm Housing
    - **b.** Family Shelter –74% utilization rate in December serving 8 adults and 12 children
    - **c.** Night by Night – 107% utilization rate in December with 65 individuals and a high night of 45; averaged 40 a night
    - **d.** Wait list –
        1. Adult Only – 25
        2. Family Shelter – 3
        3. Rapid ReHousing – 101
        4. Perm Housing – 5
        5. Youth Rapid ReHousing – 3

5. **Domestic Violence – Springboard – Danielle Stansbury**
    - **a.** Have a larger clinician team now after more therapists are added to the team

6. **PIT Count – Emma Diblasi**
    - **a.** January 23 – homelessness count in shelters and on streets
    - **b.** January 30 – snow date
    - **c.** Count is done across the country
    - **d.** 35 volunteers have signed up through CCG, Springboard, LEAB, Care Healing, law enforcement, and the Health Department
    - **e.** If you are interested in volunteering contact Emma and take a flyer

7. **COC NOFO Update – Carly Long**
    - **a.** Lawsuit filed against HUD, HUD ordered to process renewals for last funding we applied for
    - **b.** May be required to apply for new NOFO funding if HUD prevails

8. **Tenant Bill of Rights, Emily Button – DHCD**
    - **a.** Needs to be attached to a lease and a lease renewal
    - **b.** It is a guide, not a substitute for COMAR
    - **c.** Security deposit must be held in an interest-bearing account
    - **d.** Late payments fee cannot exceed 5% of unpaid balance
    - **e.** Eviction requires 6 days of notice and delivered 3 ways:
        1. Text or email
        2. 1st class mail with a certificate of mailing
        3. Posting on door with a time and date stamped photo

9. **Citizen Services Update – Celene Steckel**
    a. Aging – Gina Valentine and Bobbie Lawrence
        1. Caregiver Support Conference upcoming on February 7th; flyers in the back of the room
        2. Kahlert Foundation grant has funded our older adults and veterans programs
        3. Working with 4 unhoused veterans; 2 received a VASH voucher
    b. Family Shelter project – Ribbon Cutting Ceremony slated for March 17th

10. **Youth Updates – Ed Singer**
    a. Youth Homelessness Subcommittee – meeting tomorrow; guest speaker is a Professor to talk about LGBTQ community
    b. Youth Action Board – group of youth aged 14-24 with lived experience of homelessness
        1. Hygiene Drive – working on distributing inventory to individuals in need; plan to make a donation at the new Family Shelter Ribbon Cutting
        2. Attending the National Youth Summit in March
    c. CCPS – Kathi Green
        1. Count has leveled off
        2. Homeless unaccompanied youth doubled from 15 to 30
        3. Working on curtailing chronic absenteeism – missing more than 10% of school; have seen a reduction of 4%; was 22% last year and are now at 18% chronically absent

11. **Health Department Update – Maggie Kunz**
    a. Sue Doyle retired; Dr. Matthew Levy now acting Health Officer and Martha Stuart Deputy Health Officer of Operations have assumed acting and new roles
    b. Health supplies vending machine is now operational at the Distillery Building
    c. Share the Love event is February 13th – flyer coming soon
    d. WRAP training is coming soon
    e. LEAB update – meetings being held this Thursday at 3pm at the COVE; will be finalizing their summer survey

Next Scheduled CoC Meeting (IN-PERSON) @ Exploration Commons – March 10th, 2026 – 9:30am to 11:30am