

# Sheriff's Office Summary

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	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Advocacy and Investigation Center	\$175,182	\$153,660	\$147,850	\$157,390	2.43%	6.45%
Detention Center	11,668,206	10,036,420	10,034,060	10,732,290	6.93%	6.96%
Sheriff's Office	15,283,459	12,097,620	12,001,040	14,082,030	16.40%	17.34%
<b>Total Sheriff Services</b>	<b>\$27,126,846</b>	<b>\$22,287,700</b>	<b>\$22,182,950</b>	<b>\$24,971,710</b>	<b>12.04%</b>	<b>12.57%</b>
<b>Total Without Benefits</b>	<b>\$18,357,622</b>	<b>\$17,107,470</b>	<b>\$17,014,780</b>	<b>\$19,110,900</b>	<b>11.71%</b>	<b>12.32%</b>

## Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and quality of life. The office will sustain public trust by holding members accountable to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased, dignified, and respectful manner without regard to human traits, characteristics, or status. Members are committed to partnerships with community, professional, and government associates promoting the quality of life. The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

## Goals include:

- Promoting professional development and wellness
- Implementing new technologies that enhance public safety communications and information sharing
- Promoting service excellence through continued maintenance of Commission on Accreditation for Law Enforcement Agencies (CALEA) standards
- Increasing outreach efforts

## Highlights, Changes, and Useful Information

- The Sheriff is a constitutional office elected by the voters of Carroll County. While the Commissioners have a legal requirement to adequately fund the constitutional functions of the office, they do not have operational authority over the Department.
- In addition to direct funding to Sheriff Services, the County also provides in-kind support, including health benefits, public safety support, vehicles and maintenance, technology services and support, worker's compensation, and other insurance coverage.
- During FY 18, the Board of County Commissioners approved the creation of the Carroll County Sheriff's Office Training Academy to provide entry-level training for recruits at the former North Carroll High School building.
- In partnership with the Carroll County Public Schools and the Carroll County Commissioners, 10 School Resource Officers have been added for FY 19, with an additional 10 positions planned in FY 20, for increased law enforcement presence in schools.

## Budget Changes

- The overall decrease from FY 18 Original to Adjusted is due to employee turnover and the elimination of a position due to the termination of Resident Deputy Services in New Windsor.
- The overall increase in FY 19 is due to improvements to the pension plan for the Correctional Deputies implemented in FY 18, replacement equipment for the Detention Center, 10 School Resource Officers, and the creation of the entry-level training academy for the Sheriff's Office.

# CCAIC

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$92,675	\$99,490	\$94,100	\$103,160	3.69%	9.63%
Benefits	63,048	30,780	30,360	30,840	0.19%	1.58%
Operating	19,459	23,390	23,390	23,390	0.00%	0.00%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$175,182</b>	<b>\$153,660</b>	<b>\$147,850</b>	<b>\$157,390</b>	<b>2.43%</b>	<b>6.45%</b>
<b>Total Without Benefits</b>	<b>\$112,134</b>	<b>\$122,880</b>	<b>\$117,490</b>	<b>\$126,550</b>	<b>2.99%</b>	<b>7.71%</b>
<b>Employees FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-----</b>	<b>-----</b>

Note: Actuals include a health and fringe allocation and other operating expenditures. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**James DeWees, Sheriff (410) 386-2900**  
**Heidi K. Pepin, Management and Budget Project Coordinator**  
**(410) 386-2082**

## Mission and Goals

The Carroll County Advocacy and Investigation Center (CCAIC) is committed to reducing the trauma to children and adult citizens of Carroll County who have been abused. CCAIC investigates allegations of sexual abuse and sexual assault, assesses and protects the victim, and provides resources for the victim and the victim's family/guardian.

## Goals include:

- Provide intervention and team collaboration to minimize potential trauma to children and adults
- Increase public awareness of the signs and impact of abuse
- Educate and support the family to enable them to provide and maintain a safe and nurturing environment
- Obtain sufficient evidence for successful prosecution of child abuse cases
- Provide prompt intervention for appropriate medical and specialized therapeutic services

## Description

The unit is comprised of a wide range of agencies and organizations, including members of the Maryland State Police, the State's Attorney's Office, the Sheriff's Office, the Department of Social Services, the Westminster City Police, and Family and Children's Services. These agencies, along with the Carroll County Health Department, Carroll Hospital Center, and the Rape Crisis Intervention Service, are all organized to work together from a victim advocacy perspective.

## Budget Changes

- The decrease from FY 18 Original to Adjusted is due to employee turnover.
- A 9.0% salary increase is included in FY 19.

## Total County Funding

Department	Estimated Cost
CC Advocacy and Investigation Center	\$157,390
Health Benefits	36,400
Technology Support	600
Fleet	3,000
<b>Total</b>	<b>\$197,390</b>

# Detention Center

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$5,762,086	\$5,880,290	\$5,817,900	\$6,332,200	7.69%	8.84%
Benefits	3,635,818	2,247,540	2,242,770	2,400,630	6.81%	7.04%
Operating	2,172,709	1,888,190	1,952,990	1,935,810	2.52%	-0.88%
Capital	97,593	20,400	20,400	63,650	212.01%	212.01%
<b>Total</b>	\$11,668,206	\$10,036,420	\$10,034,060	\$10,732,290	6.93%	6.96%
<b>Total Without Benefits</b>	\$8,032,388	\$7,788,880	\$7,791,290	\$8,331,660	6.97%	6.94%
<b>Employees FTE</b>	109.50	109.50	109.50	109.50	-----	-----

Note: Actuals include a health and fringe allocation and other operating expenses. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

James DeWees, Sheriff (410) 386-2900  
 Heidi K. Pepin, Management and Budget Project Coordinator  
 (410) 386-2082  
<http://ccgovernment.carr.org/ccg/detcntr/>

## Mission and Goals

The Detention Center staff is dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

### Goals include:

- Identify and receive additional revenue from vendors to reduce the cost of services to the citizens of Carroll County
- Provide for the safety and security of inmates and staff by maintaining a humane living and working environment
- Support the physical, emotional, and psychological well-being of inmates
- Ensure the rights and dignity of the inmates are protected

## Description

The Carroll County Detention Center is responsible for protecting the citizens of Carroll County by providing a secure holding facility for inmates confined within the County.

## Budget Changes

- Personnel decreases from FY 18 Original to Adjusted due to employee turnover.
- Operating increases from FY 18 Original to Adjusted due to contractual offsite housing of inmates.
- A 9.0% salary increase is included in FY 19.
- Benefits increase due to improvements to the pension plan for Correctional Deputies implemented in FY 18.
- Operating increases from FY 18 Original to FY 19 Budget due to home monitoring equipment, offset by lower than planned prescription and medical service.
- Capital increases due to the purchase of replacement cameras and kitchen equipment.

## Total County Funding to Detention Center

Department	Estimated Cost
Detention Center	\$10,732,290
Health Benefits	1,865,500
Public Safety	85,400
Utilities	169,780
Building Maintenance	224,020
Technology Support	19,100
Fleet	144,700
<b>Total</b>	<b>\$13,027,570</b>

# Sheriff's Office

Description	Actual	Original	Adjusted	Budget	% Change	% Change
	FY 17	Budget FY 18	Budget FY 18	Budget FY 19	From Orig. FY 18	From Adj. FY 18
Personnel	\$8,243,607	\$8,531,050	\$8,441,340	\$9,819,400	15.10%	16.33%
Benefits	5,070,359	2,901,910	2,895,040	3,429,340	18.18%	18.46%
Operating	1,502,830	663,460	663,460	822,090	23.91%	23.91%
Capital	466,662	1,200	1,200	11,200	833.33%	833.33%
<b>Total</b>	<b>\$15,283,459</b>	<b>\$12,097,620</b>	<b>\$12,001,040</b>	<b>\$14,082,030</b>	<b>16.40%</b>	<b>17.34%</b>
<b>Total Without Benefits</b>	<b>\$10,213,099</b>	<b>\$9,195,710</b>	<b>\$9,106,000</b>	<b>\$10,652,690</b>	<b>15.84%</b>	<b>16.99%</b>
<b>Employees FTE</b>	<b>153.25</b>	<b>153.25</b>	<b>152.25</b>	<b>162.25</b>	<b>-----</b>	<b>-----</b>

Note: Actuals include a health and fringe allocation and other operating expenses. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**James DeWees, Sheriff (410) 386-2900**  
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## Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and quality of life. The office will sustain public trust by adhering to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased and respectful manner without regard to human traits, characteristics, and status.

## Description

The Sheriff's Office is responsible for providing a full range of law enforcement services to the citizens, including:

- Prevention of crime and protection of life and property
- Enforcement of laws and ordinances, including traffic laws
- Maintaining court security and transporting prisoners
- Locating and arresting persons wanted in Carroll County and fugitives from other States
- Carrying out court orders by collecting judgments or taking possession of property
- Executing warrants of restitution by evicting tenants

## Program Highlights

During FY 18, the Board of County Commissioners approved the creation of the Carroll County Sheriff's Office Training Academy to provide entry-level training for recruits at the former North Carroll High School building.

In partnership with the Carroll County Public Schools and the Carroll County Commissioners, 10 School Resource Officers have been added for FY 19 as part of a Security Plan. An additional 10 positions are planned in FY 20. Deputies will interact with students and faculty while also acting as a visible deterrent to criminal activity.

## Budget Changes

- The decrease from FY 18 Original to Adjusted is due to employee turnover and the elimination of a position due to the termination of Resident Deputy Services in New Windsor.
- The overall increase in FY 19 is due to the addition of 10 School Resource Officers.
- A 9.0% salary increase is included in FY 19.
- Operating increases for the creation of an entry-level training academy and the ongoing purchase of additional ammunition, offset by a decrease in dues and memberships.

## Total County Funding to Sheriff's Office

Department	Estimated Cost
Sheriff's Office	\$14,082,030
Health Benefits	2,620,800
Public Safety	274,700
Utilities	44,880
Building Maintenance	135,700
Building Leases	33,000
Technology Support	124,600
Fleet	1,003,900
Grant Cash Match	110,950
<b>Total</b>	<b>\$18,741,370</b>