

Airport Enterprise Fund Summary

| Sources of Funding | Actual FY 15 | Original Budget FY 16 | Adjusted Budget FY 16 | Budget FY 17 | % Change From Orig. FY 16 | % Change From Adj. FY 16 |
|---------------------------------|------------------|-----------------------------|-----------------------------|------------------|---------------------------------|--------------------------------|
| Fuel Sales | \$60,590 | \$87,500 | \$87,501 | \$84,500 | -3.43% | -3.43% |
| Rents | 162,343 | 152,410 | 152,410 | 152,410 | 0.00% | 0.00% |
| Corporate Hanger Rental | 504,776 | 529,980 | 529,980 | 550,700 | 3.91% | 3.91% |
| Pass-Through Utilities/Taxes | 135,308 | 137,930 | 137,930 | 137,930 | 0.00% | 0.00% |
| Miscellaneous | 2,289 | 3,680 | 3,680 | 3,680 | 0.00% | 0.00% |
| Total Sources of Funding | \$865,306 | \$911,500 | \$911,501 | \$929,220 | 1.94% | 1.94% |

| Uses of Funding | Actual FY 15 | Original Budget FY 16 | Adjusted Budget FY 16 | Budget FY 17 | % Change From Orig. FY 16 | % Change From Adj. FY 16 |
|-------------------------------|------------------|-----------------------------|-----------------------------|------------------|---------------------------------|--------------------------------|
| Airport Operations | \$736,728 | \$755,250 | \$764,810 | \$817,070 | 8.19% | 6.83% |
| Revenue in Excess of Expenses | 128,578 | 156,250 | 146,691 | 112,150 | -28.22% | -23.55% |
| Total Uses of Funding | \$865,306 | \$911,500 | \$911,501 | \$929,220 | 1.94% | 1.94% |

Enterprise Funds budgets are presented based on cash expenses, depreciation is not included and bond principal has been added. To accurately define what is happening in the budget, Revenue in Excess of Expenses is shown separately from the individual budget. This line item captures the annual amount generated by the operating revenue net of operating cash expenditures. Revenue in Excess of Expenses is available to fund capital projects, vehicles and equipment, and contingency reserves.

Airport Operations

| Description | Actual FY 15 | Original Budget FY 16 | Adjusted Budget FY 16 | Budget FY 17 | % Change From Orig. FY 16 | % Change From Adj. FY 16 |
|---------------|------------------|-----------------------------|-----------------------------|------------------|---------------------------------|--------------------------------|
| Personnel | \$131,846 | \$133,190 | \$141,740 | \$172,540 | 29.54% | 21.73% |
| Benefits | 66,287 | 80,290 | 80,950 | 103,570 | 28.99% | 27.94% |
| Operating | 362,927 | 541,770 | 542,120 | 540,960 | -0.15% | -0.21% |
| Capital | 175,668 | 151,900 | 151,900 | 112,150 | -26.17% | -26.17% |
| Total | \$736,728 | \$907,150 | \$916,710 | \$929,220 | 2.43% | 1.36% |
| Employees FTE | 2.25 | 2.25 | 2.35 | 3.35 | ----- | ----- |

Contact

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Mission and Goals

To provide safe operation of the Carroll County Regional Airport by meeting or exceeding Federal Aviation Administration and Maryland Aviation Administration guidelines.

Goals include:

- Promote aviation safety
- Enhance airport finances
- Promote a safe and efficient public use airport

Description

The funds in this budget provide for maintenance of the airport and include:

- General operations
- Mechanical maintenance
- Hangar rental

The 5,100 foot runway is the sixth longest non-military runway in the State. The proximity to Baltimore Washington International Airport (BWI) allows Carroll County Regional to be a reliever airport, thereby entitling the County to receive Maryland and Federal Aviation Administration grants for capital projects.

The Airport is an important component of the County's Economic Development plan because growing companies need quick and convenient access to the markets they serve. To attract new business to the area and to better serve the existing corporate clientele, corporate hangars and a fuel farm were constructed. The fuel farm supplies aviation and jet fuel and the corporate hangars provide 70,000 square feet of space for storage of corporate jets.

Program Highlights

- In FY 13, the Commissioners approved the extension of the runway to approximately 5,400 feet.
- Skytech, Inc. provides airport Fixed Based Operator (FBO) services including aircraft fueling, maintenance, sales, avionics, flight instruction and charter flights.

Budget Changes

- The increase from FY 16 Original to Adjusted is due to a greater portion of the Deputy Director and Administrative Office Associate's salaries being charged to the Airport Enterprise Fund.
- Personnel increases due to a 3.0% salary adjustment and a new Office Associate position.

Positions

| Title | Type | FTE |
|--|-------------|-------------|
| <i>Administrative Office Associate</i> | Full-time | 0.05 |
| <i>Airport Manager</i> | Full-time | 1.00 |
| <i>Deputy Director, Public Works</i> | Full-time | 0.25 |
| <i>Director, Public Works</i> | Full-time | 0.05 |
| <i>Office Associate</i> | Full-time | 1.00 |
| <i>Technician</i> | Contractual | 1.00 |
| Total | | 3.35 |

5% of the Director and 25% of the Deputy Director are charged to the Solid Waste Enterprise Fund and the Utilities Enterprise fund. 40% of an Administrative Office Associate is charged to the Solid Waste Enterprise Fund and 5% to the Utilities Enterprise Fund. The remaining 85% of the Director, 25% of the Deputy Director, and 50% of an Administrative Office Associate are charged to the General Fund.

COMMUNITY INVESTMENT PLAN FOR FISCAL YEARS 2017 TO 2022

| | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Prior Allocation | Balance to Complete | Total Project Cost |
|-----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|---------------------|--------------------|
| AIRPORT ENTERPRISE: | | | | | | | | | |
| Grounds and Maintenance Equipment | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 | \$0 | \$150,000 |
| AIRPORT ENTERPRISE TOTAL | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 | \$0 | \$150,000 |
| SOURCES OF FUNDING: | | | | | | | | | |
| Enterprise Fund - Airport | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 | \$0 | \$150,000 |
| AIRPORT ENTERPRISE TOTAL | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$25,000 | \$0 | \$0 | \$150,000 |