

# Sheriff Services Summary

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	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
CC Advocacy and Investigation Center	\$115,835	\$127,500	\$136,040	\$154,190	20.93%	13.34%
Detention Center	10,280,526	8,479,280	8,703,230	8,846,350	4.33%	1.64%
Sheriff Services	13,249,515	10,328,790	10,225,940	10,796,980	4.53%	5.58%
<b>Total Sheriff Services</b>	<b>\$23,645,876</b>	<b>\$18,935,570</b>	<b>\$19,065,210</b>	<b>\$19,797,520</b>	<b>4.55%</b>	<b>3.84%</b>

## Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and the quality of life. The office will sustain public trust by holding members accountable to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased, dignified, and respectful manner without regard to human traits, characteristics, or status. Members are committed to partnerships with community, professional, and government associates promoting the quality of life. The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

### Goals include:

- Promoting professional development and wellness
- Implementing new technologies that enhance public safety communications and information sharing
- Promoting service excellence through continued maintenance of CALEA (Commission on Accreditation for Law Enforcement Agencies) for standards
- Increasing outreach efforts

## Highlights, Changes, and Useful Information

- The Sheriff is a constitutional office elected by the voters of Carroll County. While the Commissioners have a legal requirement to adequately fund the constitutional functions of the office, they do not have operational authority over the Department.
- In addition to direct funding to Sheriff Services, the County also provides in-kind support, including health coverage, public safety support, building maintenance, vehicles and maintenance, technology services and support, worker's compensation, and other insurance coverage.
- In FY 11, the Board of County Commissioners unanimously voted to transition the County away from a contractual relationship with the Maryland State Police for Resident Trooper positions over three years and supplement the Sheriff's Office with additional Deputy Sheriff Positions.

## Budget Changes

- Detention Center increases from FY 15 Original to Adjusted due to contractual housing of approximately 17 inmates.
- Total Sheriff Services increases primarily due to the second-year implementation of the compensation plan.

# CCAIC

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
Personnel	\$60,420	\$87,320	\$95,250	\$100,520	15.12%	5.53%
Benefits	38,943	17,490	18,100	25,980	48.54%	43.54%
Operating	16,473	22,690	22,690	27,690	22.04%	22.04%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$115,835</b>	<b>\$127,500</b>	<b>\$136,040</b>	<b>\$154,190</b>	<b>20.93%</b>	<b>13.34%</b>
<b>Employees FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-----</b>	<b>-----</b>

Note: FY 14 Actuals include a health and fringe allocation and other operating expenditures. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

James DeWees, Sheriff (410) 386-2900  
Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

## Mission and Goals

The Carroll County Advocacy and Investigation Center (CCAIC) is committed to reducing the trauma to children and adult citizens of Carroll County who have been abused. CCAIC investigates allegations of sexual abuse and sexual assault, assesses and protects the victim, and provides resources for the victim and the victim's family/guardian.

### Goals include:

- Provide intervention and team collaboration to minimize potential trauma to children and adults
- Increase public awareness of the signs and impact of abuse
- Educate and support the family to enable them to provide and maintain a safe and nurturing environment
- Obtain sufficient evidence for successful prosecution of child abuse cases
- Provide prompt intervention for appropriate medical and specialized therapeutic services

## Description

The unit is comprised of a wide range of agencies and organizations. It is represented by members of the Maryland State Police, the State's Attorney's Office, the Sheriff's Office, the Department of Social Services, the Westminster City Police, and Family and Children's Services. These agencies along with the Carroll County Health Department, Carroll Hospital Center, and the Rape Crisis Intervention Center are all organized to work together from a victim advocacy perspective.

## Program Highlights

In FY 14, CCAIC reviewed 548 cases and investigated 217.

## Budget Changes

- The increase from FY 15 Original to Adjusted is due to employee turnover.
- Personnel increases primarily due to the compensation plan implemented in FY 15.
- Benefits increase due to Pension and OPEB allocations.
- Operating increases for the National Children's Alliance recertification.

## Positions

Title	Type	FTE
Administrative Assistant	Full-time	1.00
Sergeant	Full-time	1.00
<b>Total</b>		<b>2.00</b>

## Total County Funding

Department	Estimated Cost
CC Advocacy and Investigation Center	\$154,190
Health Benefits	35,000
Fleet	3,000
<b>Total</b>	<b>\$192,190</b>

# Detention Center

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
<b>Personnel</b>	\$5,002,918	\$5,231,700	\$5,210,890	\$5,448,390	4.14%	4.56%
<b>Benefits</b>	3,278,348	1,603,110	1,601,870	1,651,730	3.03%	3.11%
<b>Operating</b>	1,896,321	1,594,970	1,840,970	1,699,230	6.54%	-7.70%
<b>Capital</b>	102,939	49,500	49,500	47,000	-5.05%	-5.05%
<b>Total</b>	\$10,280,526	\$8,479,280	\$8,703,230	\$8,846,350	4.33%	1.64%
<b>Employees FTE</b>	109.50	109.50	109.50	109.50	-----	-----

Note: FY 14 Actuals include a health and fringe allocation and other operating expenses. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**James DeWees, Sheriff (410) 386-2900**  
**Heidi K. Pepin, Senior Budget Analyst (410) 386-2082**  
<http://ccgoverment.carr.org/ccg/detcntr/>

## Mission and Goals

The Detention Center administration and staff are dedicated to providing correctional programs meeting all applicable County, State, and Federal standards.

### Goals include:

- Identify and receive additional revenue from vendors to reduce the cost of services to the citizens of Carroll County
- Provide for the safety and security of inmates and staff by maintaining a humane living and working environment
- Support the physical, emotional, and psychological well-being of inmates
- Ensure the rights and dignity of the inmates are protected

## Description

The Carroll County Detention Center is responsible for protecting the citizens of Carroll County by providing a secure holding facility for inmates confined within the County.

## Budget Changes

- Personnel and Benefits decrease from FY 15 Original to Adjusted due to employee turnover.
- Operating increases from FY 15 Original to Adjusted due to contractual housing of approximately 17 inmates.
- Personnel increases primarily due to the compensation plan implemented in FY 15.
- Benefits increase due to Pension and OPEB allocations.

## Positions

Title	Type	FTE
<i>Assistant</i>	Full-time	4.00
<i>Cook</i>	Full-time	3.00
<i>Cook</i>	Part-time	0.50
<i>Coordinator</i>	Full-time	2.00
<i>Correctional Captain</i>	Full-time	3.00
<i>Correctional Corporal</i>	Full-time	10.00
<i>Correctional Deputy Sheriff</i>	Full-time	66.00
<i>Correctional Lieutenant</i>	Full-time	5.00
<i>Correctional Major</i>	Full-time	2.00
<i>Correctional Sergeant</i>	Full-time	5.00
<i>Correctional Specialist</i>	Full-time	4.00
<i>Correctional Specialist Manager</i>	Full-time	1.00
<i>Correctional Colonel/Warden</i>	Full-time	1.00
<i>Specialist</i>	Full-time	2.00
<i>Supervisor</i>	Full-time	1.00
<b>Total</b>		109.50

## Total County Funding to Detention Center

Department	Estimated Cost
<b>Detention Center</b>	\$8,846,350
<b>Health Benefits</b>	1,767,500
<b>Public Safety</b>	14,400
<b>Utilities</b>	167,300
<b>Building Maintenance</b>	100,040
<b>Technology Support</b>	10,470
<b>Fleet</b>	44,100
<b>Total</b>	\$10,950,160

# Sheriff Services

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
Personnel	\$6,897,056	\$7,415,710	\$7,321,080	\$7,712,590	4.00%	5.35%
Benefits	4,439,444	2,364,020	2,355,800	2,507,310	6.06%	6.43%
Operating	1,331,694	547,560	547,560	575,580	5.12%	5.12%
Capital	581,321	1,500	1,500	1,500	0.00%	0.00%
<b>Total</b>	<b>\$13,249,515</b>	<b>\$10,328,790</b>	<b>\$10,225,940</b>	<b>\$10,796,980</b>	<b>4.53%</b>	<b>5.58%</b>
<b>Employees FTE</b>	<b>147.00</b>	<b>147.00</b>	<b>147.00</b>	<b>147.00</b>	<b>-----</b>	<b>-----</b>

Note: FY 14 Actuals include a health and fringe allocation and other operating expenses. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

James DeWees, Sheriff (410) 386-2900  
 Heidi K. Pepin, Senior Budget Analyst (410) 386-2082  
<http://ccgoverment.carr.org/ccg/sheriff>

## Mission and Goals

The Sheriff's Office is committed to safeguarding constitutional freedoms and the quality of life. The office will sustain public trust by adhering to the highest standards of honesty, ethics, and integrity. Members will treat everyone in an unbiased and respectful manner without regard to human traits, characteristics, and status.

## Description

The Sheriff's Office is responsible for providing a full range of law enforcement services to the citizens, including:

- Prevention of crime and protection of life and property
- Enforcement of laws and ordinances, including traffic laws
- Maintaining court security and transporting prisoners
- Locating and arresting persons wanted in Carroll County and fugitives from other States
- Carrying out court orders by collecting judgments or taking possession of property
- Executing warrants of restitution by evicting tenants

## Program Highlights

On December 2, 2014, the 58<sup>th</sup> Sheriff of Carroll County was sworn in as retired Maryland State Police Captain James DeWees became the first new Sheriff in 16 years.

## Budget Changes

- Personnel and Benefits increase primarily due to the compensation plan implemented in FY 15.
- Operating increases for the one-time purchase of guns and an increase in professional development expenses.

## Positions

Title	Type	FTE
Administrator	Full-time	1.00
Assistant	Full-time	3.00
Captain	Full-time	3.00
Colonel	Full-time	1.00
Constable	Contractual	2.00
Coordinator	Full-time	6.00
Corporal	Full-time	15.00
Court Security Officer	Full-time	14.00
Deputy 1 <sup>st</sup> Class	Full-time	44.00
Deputy Sheriff Probationer	Full-time	7.00
Director, Administrative Services	Full-time	1.00
Lieutenant	Full-time	5.00
Major	Full-time	1.00
Master Deputy	Full-time	26.00
Police Service Assistant	Full-time	1.00
Sergeant	Full-time	9.00
Sheriff	By-Law	1.00
Specialist	Full-time	2.00
Technician	Full-time	5.00
<b>Total</b>		<b>147.00</b>

## Total County Funding to Sheriff Services

Department	Estimated Cost
Sheriff Services	\$10,796,980
Health Benefits	2,047,500
Public Safety	206,030
Utilities	36,500
Building Maintenance	9,200
Technology Support	147,530
Fleet	1,013,200
Grant Cash Match	48,990
<b>Total</b>	<b>\$14,305,930</b>