

Carroll County, MD Circle of Caring Homelessness Board

Continuum of Care - Executive Board

Meeting Date: December 22nd, 2025

Time: 2:30 pm-4:30 pm

Location: In-person at The COVE

Chair: Celene Steckel

Topic Discussion

Attendance: Ed Singer, Bobbie Lawrence, Chris Burge, Amanda Coshun, Milo Riddle, Corey Hardinger, Kevin McGinnis, Heather Powell, Kathy, Celene Steckel, Jason Martin, Danielle Yates, Emma Dibiasi, Stephanie Powers, Yolandie Els, Kaysey Crumley, Joanna Waters, Scott Yard, Stephanie Halley, Carly Long

1. Welcome and Introductions

2. Approval of the November 24th Minutes

- Scott Yard motions to approve
- Stephanie Halley seconded,
- Minutes approved without objection

3. Shelter Utilization Review

- Jenny Graybill shared HSP excel report
- Shelter is up to 62 people; one person removed for starting a fire outside of shelter

4. SNAP update

- All funds restored with no interruption
- HSP is seeing a dramatic increase in requests for utility assistance

5. SWOT Results from Retreat

- Performed 6 SWOT analysis
- Action plan – drill down next steps at next Exec Board meeting
- Carly reviewed our results and led a discussion

6. Upcoming COC NOFO Application Update – Carly and Debby

- Funding is changing and will be competitive; 2 track application process
- Tier 2 – 30% of funding due February 25 and awarded April 22nd
- Tier 1 – 70% of funding (competitive) due January 28th and awarded March 31st
- HUD is encouraging transitional housing and new perm housing
- Focused on ending street homelessness, improving outcomes and minimizing trauma
- Only 30% funding tied to perm supportive housing

- Ability for extra points for 30% in services for substance use
- Looking to have on site treatment options, 24/7 access to detox, 40 hours of treatment/week
- 25% match for all services; match can be in-kind as long as its documented

7. PIT Count – Emma DiBlasi

- January 23rd with snow date of January 30th
- Early morning crew will go out from 6am-8am
- Offering two virtual trainings for the PIT count
- Emma working with Outreach Committee to map out all encampments

8. Subcommittee Updates:

- **Data Committee – Carly Long and Emma DiBlasi**
 - i. Submitted new LSA report
 - ii. Showing longer stay in Adult Only shelter due to HUD freeze
 - iii. Higher exits to unknown destinations
 - iv. Upswing in short stayers in shelter
 - v. Will be submitted data for the monthly utilization reports to the Exec CoC
- **Lived Expertise Advisory Board – Amy Baker and Chris Burge**
 - i. New Co-Chair – Kathy
 - ii. Working on survey questions to get ready for the PIT count – survey for services for homeless
 - iii. staying safe in the dark
 - iv. plan to present charter at the next Exec COC meeting
- **Advocacy Subcommittee – Stephanie Halley and Dave Drezner**
 - i. Meeting January 5th at 2pm online
- **Access to Housing – Celene Steckel**
 - i. No update
- **Systems of Care – Scott Yard**
 - i. No update
- **Coordinated Entry – Jennifer Graybill**
 - i. No update
- **Ending Veterans Homelessness – Bobbie Lawrence**
 - i. Next meeting is January 16th
- **Youth Homelessness – Ed Singer**
 - i. Next meeting in 2 weeks

- **YAB – Carly Long**
 - i. hygiene drive going on till the end of the year; just started sorting all the items collected
 - ii. next meeting is on December 30th
 - iii. YHSC improvement workgroup – working on Youth REACH survey
 - iv. meeting next week to go to Collision Course for dinner
- **Outreach**
 - i. No updates

9. Next Circle of Caring meeting – Emily Button from DHCD will be presenting a training on Tenants' Bill of Rights

The next Executive Board Meeting will take place in person on Monday, January 26th at The COVE from 2:30pm to 4:30pm