

# CARROLL COUNTY RESOURCE MANAGEMENT DIVISION

## ENVIRONMENTAL INSPECTION OFFICE

### FEES FOR THE ADMINISTRATION OF THE GRADING AND SEDIMENT CONTROL ORDINANCE

**EFFECTIVE JULY 1, 1995**

**(For Grading Areas in excess of 5,000 square feet)**

**Grading Permit Application Processing:** Applicant must submit their grading permit to the Resource Management Division, Room 209 of the County Office Building, located at 225 North Center Street, Westminster, MD 21157, (410) 386-2210 or via email [ccgrading@carrollcountymd.gov](mailto:ccgrading@carrollcountymd.gov). A complete submittal is required to process the application and must include the information listed below:

1. **Grading Permit Application**
2. **Owner/Contractor Affidavit** (The owner and contractor must be the same on the application and affidavit)
3. Standard Erosion and Sediment Control Plan (disturbance from 5,000 and 30,000 square feet)
4. Plans/Drawings showing the limits of disturbance
5. State and Federal permits, if required

**Grading Permit Fee:** The fee is \$.003 times the square footage of the disturbed area. The following table provides additional information for calculating grading permit fees.

**Fee for disturbance between 5,000 and 20,000 sq. ft.: \$60.00**

**Fee for disturbance over 20,000 sq. ft.: \_\_\_\_\_ sq. ft. x \$ .003 = \_\_\_\_\_**

**Annual Renewal Fee for disturbance between 5,000 and 20,000 sq. ft.: \$60.00**

**Annual Renewal Fee for disturbance over 20,000 sq. ft.:  
\_\_\_\_\_ sq. ft. x \$ .003 = \_\_\_\_\_ or \$225.00, whichever is less**

**Initial and Annual Renewal Fee for Forest Harvest permits: \$30.00**

**Grading Permit Issuance Procedure:** Having obtained required approvals and paid the permit fee, the applicant will be notified by the Division that the permit is ready to be issued and the pre-construction meeting can be scheduled. It is required that the owner/developer and the grading contractor meet with the inspector at the site, prior to construction. The permit will be issued after **all** sediment control devices are installed, stabilized, and inspected by the Environmental Inspection Office, Environmental Inspector.