



Open Session Minutes

April 21, 2025

225 N. Center Street, Westminster, MD 21157

I. Call to Order – SPECIAL MEETING

The meeting was called to order at 2:35 pm on April 21 by Sue Chambers.

| Attendee Name | Title | Status |
|------------------|--------------|---------|
| Sue Chambers | Chair | Present |
| Frank Dertzbaugh | Secretary | Absent |
| Wanda Lynn | Treasurer | Present |
| Steve Bohn | Board member | Absent |
| Carroll Yingling | Board member | Present |

Other: Paige Sunderland, Dave Bowersox

II. Loop Net

Ms. Sunderland gave a brief overview of using the Loop Net internet platform to advertise the North Carroll Business Park.

III. Contract discussion

Following the Board's direction from the last meeting, Dave Bowersox discussed contract changes with attorney Mike Ritchey (representing the purchaser) on Amended Plat of Lot 2 and Lot 1A of the Westminster Technology Park.

The Board discussed a new price and assignment language section.

Carroll Yingling made a motion to accept the new contract terms as discussed.

RESULT: ADOPTED

MOVER: Carroll Yingling

SECONDER: Wanda Lynn

AYES: Sue Chambers, Wanda Lynn, Carroll Yingling