

**CARROLL COUNTY BOARD OF ZONING APPEALS**  
**2025 TENTATIVE SCHEDULE FOR THE PROCESSING OF CASES FOR PUBLIC HEARINGS**

DEADLINE FOR FILING APPLICATION TO BZA OFFICE	DEADLINE FOR AGENDA/AGENDA TO CCT/COMMENT MEMOS TO AGENCIES & NEWS RELEASE	LEGAL NOTICE PUBLICATION DATES IN THE CCT	DEADLINE FOR POSTING SIGNS AND MAILING NOTICES	BOARD SITE VISIT(S)	PUBLIC HEARING DATE(S)
December 13, 2024	December 20, 2024	December 30, 2024	December 30, 2024	January 15, 2025	January 28, 29 & 31, 2025
January 10, 2025	January 17, 2025	January 27, 2025	January 27, 2025	February 19, 2025	February 25, 26 & 28, 2025
February 14, 2025	February 21, 2025	March 3, 2025	March 3, 2025	March 19, 2025	March 25, 26 & 28, 2025
March 14, 2025	March 21, 2025	March 31, 2025	March 31, 2025	April 16, 2025	April 29, 30 & May 2, 2025
April 11, 2025	April 18, 2025	April 28, 2025	April 28, 2025	May 21, 2025	May 27 & 28, 2025
May 9, 2025	May 16, 2025	June 2, 2025	June 2, 2025	June 18, 2025	June 24, 25 & 27, 2025
June 13, 2025	June 20, 2025	June 30, 2025	June 30, 2025	July 16, 2025	July 29, 30 & August 1, 2025
July 11, 2025	July 18, 2025	August 4, 2025	August 4, 2025	August 20, 2025	August 26, 27 & 29, 2025
August 8, 2025	August 15, 2025	September 1, 2025	September 1, 2025	September 17, 2025	September 23, 24 & 26, 2025
September 12, 2025	September 19, 2025	September 29, 2025	September 29, 2025	October 15, 2025	October 28, 29 & 31, 2025
October 10, 2025	October 17, 2025	November 3, 2025	November 3, 2025	November 19, 2025	November 25 & 26, 2025
November 14, 2025	November 21, 2025	December 1, 2025	December 1, 2025	December 17, 2025	January 6, 7, & 9, 2026
December 12, 2025	December 19, 2025	December 29, 2025	December 29, 2025	January 21, 2026	January 27, 28, & 30, 2026

**Important Information:** A Notice of Appeal or Application for Hearing must be filed with the Office of Administrative Hearings in Room 113 of the County Office Building. The staff may assist in completing the forms; however, it is the **Appellant's** or **Applicant's** responsibility to complete the forms, including the names of the owners of surrounding properties, their mailing addresses, parcel numbers, and information requested for the plot plan. Incomplete applications are not acceptable. Cases are scheduled on the basis of receipt, completeness, estimated time considered necessary for the hearing, and attorneys schedules. Receipt of an appeal or application on a filing date noted above does not guarantee scheduling for the next hearings. The Board in accordance with the state Open Meetings Act renders an oral decision after deliberations, and a written decision is issued within 30 days unless the Board extends the time. **The decision is not effective until the written decision is issued.** More time may be required for decisions in contested or lengthy cases. This schedule is subject to change.

Filing deadline is the second Friday of each month.

Agenda is prepared by approximately the third or fourth Friday of each month.

Normal practice is to publish a notice the last Monday of the current month or the first Monday of the following month before the next month's scheduled hearing, depending on how late in the following month the hearings are scheduled..