



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

March 20, 2024 at 11:00 am – In Person (Virtual Option)

1. Welcome & Introductions

<p>Quorum? Yes (14/15) Sue Doyle, CCHD – Present Brian Gass, DJS – Present Kathi Green, CCPS – Present Carrie Vincent, DSS – (Alternate for Vicky Kretzer) Marie Liddick, LBHA – Excused Celene Steckel, CCG – Present Maria Buckley, DORS – Present Nicole Jackman, SCS – Present Amy Jagoda, CCPS – Present Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Charlene Gomez, CCYSB – (Alternate for Mallory Sutphin) Javier Toro, CCG – Present Scott Yard, HSP – Present Sean Davis, BGCCC – Present</p>	<p>Staff & Guests (8) Tammy Black, Access Carroll Corey Hardinger, CCG - Grants Maria Lowry, LCT Coordinator Charlene Gomes, CCYSB Ed Singer, LMB Manager Diana Flores, ConectondUs Dr. Matt Ramsey, Target, Inc., and McDaniel College Jason Martin, CCG</p>
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2. Welcome and Introductions - Ed Singer

- Ed Singer welcomed everyone to the meeting, thanking people for accommodating the rescheduling of the January meeting due to weather. There were 1 alternate present in place of regular voting member.

3. Approval of Minutes

- Christina Ogle asked for a motion to approve the January 30, 2024, CCLMB Minutes. Brian Gass made the motion, and it was seconded by Heather Powell. The motion was unanimously adopted, and minutes were approved without objection.

4. Introductory Exercise – Matt Ramsey

- Ed Singer introduced Matt Ramsey, Target Inc., and McDaniel College, as the facilitator of the meeting today
- Matt asked the group three questions and elicited responses from all participants:
 - i. What would be your ideal summer job?
 - ii. What is something that has gone well in your work that you have been responsible for?
 - iii. When is your team at its best?
- Common themes and answers: rethinking things, best model is being executed; death and destruction; professional bucket list; lunch table discussion and collaboration; growing as human beings and serving

CCLMB FY24 MEETINGS (subject to change):

May 31, 2024



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others; interconnections, partnering a lot; empowering others; clear systems in place; emergency crisis situations

- Action words: collaborating, gracing, above and beyonding, intentioning, balancing, identifying, disrupting, empowering, serving, synergizing, working as a team, more than just a job, accountability

5. LMB Mission/Vision/Values Development

- Matt Ramsey shared Johnson and Johnson credo
- LMB Mission Statement:
“Strengthen and coordinate community resources to champion responsive and accountable systems for children, youth, and families.”
- LMB Vision Statement:
“All children, youth, and families have access to supports and services, in Carroll County.”
- Christina Ogle asked for a motion to approve the LMB mission and Vision statements. Scott Yard motioned, and it was seconded by Brian Gass. Statements adopted without objection.

6. Overview of the Results Based Accountability Process – Corey Hardinger

- Corey shared her PowerPoint presentation and walked the group through a turn the curve exercise
- Focused on chronic absenteeism – enrolled at least 10 days and absent for 10% of time enrolled
- Possible reasons for absence: mental health, transportation, parent’s engagement
- Potential Partners to assist with issue: parents, mental health providers, legal services
- Brainstorm strategies to help with problem; increase transportation and pick children up, actively engage families, reimplement legal component for truancy and absenteeism

7. Process review to support reviewing programs/reviewing data/prioritization/funding – Ed Singer

- Ed shared his PowerPoint presentation
- Funding Prioritization/Planning Process Plan Development Year – 3-year cycle
- LMB program is funded by the state and supported by the county with admin funding and in kind
- Timeline: (reverse)
 - i. Funding awarded in June
 - ii. NOFO due by 3rd week in March
 - iii. NOFO drops in January
 - iv. RFP to select vendor is prepared without funding
 - v. Plan for discussion in November – are programs effective or are new programs needed and do we divert funding for something new
- Options for developing future community plan for CCLMB
 - i. Subcommittee to develop a report:
 1. Planning on how to engage the community
 2. Plan to target who we want to have participate

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3. Board members buy in and participation

ii. Planning process is the summer of 2026

- Presently, FY23 assessment is completed; FY26 next assessment needed; Kathi Green suggested a gap analysis in the Fall or a SWOT analysis with Matt Ramsey – further discussion during May meeting.

8. Recommendation of New Members

- Ed Singer recommended Tammy Black and Diana Flores for new board membership
- Kathi Green motioned to approve Tammy Black and Diana Flores as new LMB Board members and it was seconded by Christina Ogle. The motion was approved without objection.
- Ed will forward the nominations to the Commissioners Office and request their approval for appointment.

9. Announcements

- Celene Steckel thanked Ed Singer, Matt Ramsey, and Corey Hardinger for the meeting and their presentations
- Marie Liddick shared some save the dates:
 - i. April 20th – Take Back/Shredding event – Old Meadow Branch Rd
 - ii. June 18th - Emotional Poverty III at CCC (150-200 possible participants)
 - iii. June 25th – Risky Business
- Ed Singer shared some save the dates:
 - i. May 21st - Homeless Services Summit at CCC
 - ii. March 23rd – Grandparents and Caregivers Conference

10. Adjournment

- Amy Jagoda motioned to adjourn, and it was seconded by Celene Steckel; meeting adjourned.

The next CCLMB meeting will be held on May 31, 2024, from 9:00 a.m. - 11:00 a.m. in the Conference Room at Access Carroll, 10 Distillery Drive, Westminster, Maryland 21157

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