



# GENERAL ORDER

Department of Fire and EMS

G.O. 5-5-26

**Subject:** Source Material- Captain's Examination Process

**Date:** May 26, 2026

**Authority:** Chief Michael W. Robinson, Director/MWR

The department is currently preparing to fill (3) Captain positions that were recently approved by the County Board of Commissioners. An application period will be announced in the near future. The testing process will consist of a written examination, which is tentatively scheduled for the first week of August 2026. Those who successfully complete that phase will then proceed to a further assessment process to include:

- Oral interview panel
- Written assignment
- Interview with the Chief of the Department

To facilitate adequate test preparation, the following source information is provided below.

Applicants for the position will need to access the source materials listed below on their own. Station printers shall not be used to make copies of applicable documents. The IFSTA text is available via multiple online sources that sell textbooks as well as the IFSTA site.

All members meeting the minimum requirements for the Captain's position listed in policy 2.06 are eligible to apply. The requirements in policy 2.06 marked with \*\* Required for Captain ALS position do not apply to this promotional process.

## **2026 Captain Examination Process: Source Material**

1. Fire and Emergency Services Company Officer-IFSTA, 6<sup>th</sup> edition. (All)
2. MD Medical Protocols for EMS, July 1, 2026, edition (All BLS Sections)
3. DFEMS Standard Operating Procedures (SOP Manual-All Chapters)
4. Carroll County Code of Regulations, Chapter 37 (Entire Document)

MWR/cw

C: distribution list