

CARROLL COUNTY ELECTRICAL BOARD

April 24, 2024

**PRESENT: CHAIRMAN: DOUG SULLIVAN
BOARD MEMBERS: D. BROSENNE, D. SULLIVAN, D. COPPERSMITH,
B. Leppert
EX-OFFICIO: L. RAMBO, M. Zepp, D. COAKLEY**

Notice of this meeting was provided to the public by mailing notice to members of the Carroll County Electrical Board and posting notice electronically on the County's website.

CALL TO ORDER:

Meeting was called to order at 8:00 a.m. by D. Sullivan at the County Office Building, Westminster. Mr. Brosenne made a motion to open the meeting and Mr. Coppersmith seconded the motion.

**** D. Sullivan made a motion for the meeting to close temporarily for test grading, D. Brosenne made a 1st motion, and D. Zepp seconded the motion and was unanimously carried by the Board.** The meeting was then reopened then closed**

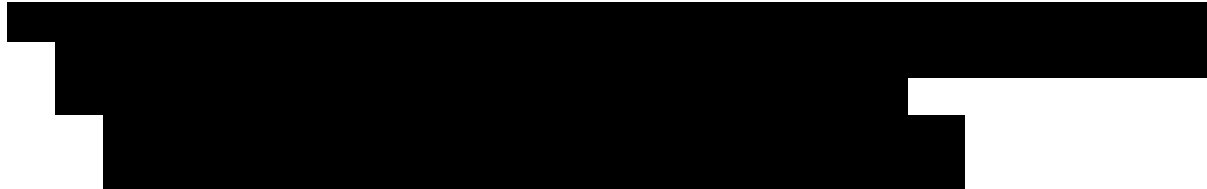
A copy of the minutes from February 21, 2024, meeting was emailed to each board member. Mr. Zepp asked the Board if they will accept the minutes as written. D. Coppersmith seconded the motion, the vote was unanimously carried by the Board.

OLD BUSINESS

- **Discussions on creating new Restricted Electrical Exams**

NEW BUSINESS:

- **Curtis Hawkins was introduced as the new Electrical Inspector**
- **Start the creation process for Restricted Licenses**
 - **Elevator – 1 test**
 - **Hvac - 2 tests**
 - **Signs – 1 test**
 - **Fire alarm**
 - **Boiler 2 tests**



- **Discussions took place to make restricted tests (1) test as follows: Discussion was tabled until the next board meeting.**
 - **Boiler/HVAC**
 - **Elevator/Platform Lifts**
 - **Signs/LV/Fire Alarms**
- **New Board positions to be filled. B. Leppert announced his retirement, therefore a new Citizen position will need to be filled. D. Sullivan asked if he was able to be the Citizen, and email request will be sent to the County Commissioners for approval. D. Coppersmith gave (2) names to be considered for Citizen and Contractor positions. An email will be sent with those names to the County Commissioners for approval. D. Sullivans term will expire as Chairman in August 2024.**

The next meeting will be held on October 23, 2024, at Carroll County Office Building, Room 124C. D. Sullivan made a motion for the meeting to adjourn, and D. Coppersmith seconded the motion and was unanimously carried by the Board.

Submitted by:

Approved by:

**Deanne Coakley
Permits and Inspections**

**Doug Sullivan, Chairman
Carroll County Electrical Board**