



Carroll County Department of Fire and EMS

EMS Policies and Procedures

Standard Operating Procedure: 3.26	Effective Date: June 8, 2023
Subject: ALS Chase Car Duties and Responsibilities	Section: Emergency Medical Services
Authorized: Michael Stoner, Assistant Chief	Revision Date: September 20, 2023

I. PURPOSE

This policy establishes the eligibility standards and position function for those personnel assigned to an ALS Chase Car for Carroll County Fire and EMS.

The mission of the ALS Chase Cars revolves around these primary functions:

1. Oversee patient care to assure quality assurance/quality improvement. Upon completion of MIEMSS QA/QI course.
2. Provide field oversight of complex procedures, expanded scope of practice, pilot programs, etc.
3. Provide for incident command system roles in accordance to training level, to facilitate incident management.
4. Provide for second ALS Clinician when severity of illness or injury required additional resources.

II. DEFINITIONS

None

III. PROCEDURES

A. General

1. ALS Chase car shall be staffed at the paramedic level.
2. Personnel wishing to fill the position of the ALS Chase Car shall complete the following:
 - i. Letter of intent to the Assistant Chief of EMS and Medical Director.
 - ii. Submission of resume with credentials.

- iii. Cleared or working towards getting cleared as a preceptor in Carroll County.
- iv. Meet the requirements of Lieutenant or actively working towards meeting the requirements. Employee shall have taken at least one course in the past year.

B. Duties and Responsibilities

1. Provide emergency medical oversight, expertise, and medical care on medical incidents.
2. Provides input for the performance evaluations for ALS clinicians assigned to their battalion and shift.
3. Monitor the status of EMS transport units and facilitates with the Shift Commander, to ensure adequate EMS coverage.
4. Documents any incidents that ALS and BLS clinicians should be recognized for outstanding care provided. Information should be forwarded to the Shift Commander.
5. Provides for field management and replacement of controlled substances and reports to Assistant Chief of EMS any discrepancies immediately.

C. Quality Assurance

1. Provides real time quality assurance on EMS Incidents.
2. Assist field personnel with prompt patient feedback.
3. Review patient care reports for completeness and accuracy for quality assurance purposes.
4. Participate in quality assurance activities.
5. Identifies and makes recommendations for EMS training and recertification based upon quality assurance reviews.
6. Delivers real time training to field clinicians.
7. Provides timely notification to Shift Commander of sentinel events.

D. Equipment/Supply

1. May participate in the design, evaluation, and specifications of EMS equipment, products, and vehicles.
2. Works with Assistant Chief of EMS or designee in coordination of durable medical equipment in replacement and maintenance.
3. Assure all EMS units are compliant with EMS standardization according to department policy.
4. Assures that all suppression apparatus is compliant with EMS standardization according to department policy.

E. Administrative Functions

1. Serves as liaison to receiving medical facilities for administrative duties, technical knowledge, and communications assistance. This include re-route, quality assurance, and alert procedures.
2. Interacts with Assistant Chief of EMS and Medical Director.

3. Initiates first line infection control and exposure policies. Makes notification to Shift Commander of all exposures with follow up written documentation.
4. Provides assistance with research and development in department projects.
5. Conducts shift and battalion assigned duties.

F. Chain of Command

1. EMS Chase cars will answer directly to the Shift Commander.
2. For specific EMS management functions, the chase car will often work directly with the Assistant Chief of EMS and the Medical Director. When these situations arise, the individuals Shift Commander shall be notified of the additional task assigned.

G. Emergency Operations

1. The Chase car shall be dispatched on calls determined by department administration.
2. Shift Commander may assign additional call types that the Chase car will respond on.
3. Chase cars can add themselves to any call within their battalion.
4. Chase cars shall be mobile during the shift to fill in for areas with extended response times due to call volume.
5. It is not the intent for the Chase car paramedics to upgrade BLS ambulances, however as the need arises, they may need to upgrade BLS ambulances to provide quality care in a timely manner.

IV. RECISION

This Standard Operating Procedure rescinds all directives regarding ALS Chase Car Duties and Responsibilities, or similar content previously issued for personnel of the Carroll County Department of Fire and EMS.