

August 28, 2025

225 N. Center Street, Westminster, MD 21157

I. Call to Order - virtual

The meeting was called to order at 9:00 am on August 28 by Sue Chambers.

Attendee Name	Title	Status
Sue Chambers	Chair	Present
Frank Dertzbaugh	Secretary	Absent
Wanda Lynn	Treasurer	Present
Steve Bohn	Board member	Present
Carroll Yingling	Board member	Present

Other: Paige Sunderland, Dave Bowersox, Mike Ensor

II. Approval of Minutes

Carroll Yingling moved to approve the minutes.

RESULT: ADOPTED MOVER: Carroll Yingling

SECONDER: Wanda Lynn

AYES: Sue Chambers, Wanda Lynn, Steve Bohn, Carroll Yingling

III. Treasurer Report

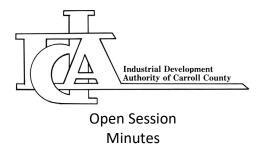
Ms. Lynn presented the report. She renewed the Treasury Bill for a six-month term.

Carroll Yingling made a motion to approve the Treasurer's report

RESULT: ADOPTED
MOVER: Carroll Yingling

SECONDER: Sue Chambers

AYES: Sue Chambers, Wanda Lynn, Steve Bohn, Carroll Yingling



IV. Brokerage services

The Board discussed the brokerage proposal from MacKenzie. The revisions requested were changed. Following discussion the Board voted on the matter.

Carroll Yingling made a motion to accept the contract.

RESULT: ADOPTED

MOVER: Carroll Yingling SECONDER: Wanda Lynn

AYES: Sue Chambers, Wanda Lynn, Steve Bohn, Carroll Yingling

V. Economic Development update

Ms. Sunderland briefed the Board on department activities.

VI. Adjourn