



# GENERAL ORDER

Department of Fire and EMS

G.O. 6-1-25

**Subject:** Source Material- Lieutenant's Examination Process

**Date:** June 9, 2025

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The department is currently preparing to fill the (12) twelve Paramedic Lieutenant positions that were recently approved by the County Board of Commissioners. An application period will be announced in the near future. The testing process will consist of a written examination, and those who successfully complete that phase will then proceed to a further assessment process. To facilitate adequate test preparation, the following source information is provided for informational purposes. Applicants for the position will need to access these sources on their own. Station printers shall not be used to make copies of applicable documents. The IFSTA text is available via multiple online sources that sell textbooks as well as the IFSTA site. Please contact the office of the Chief with any questions.

The 2025 promotional process will only test for the position of Lieutenant/Paramedic. The minimum certifications required to sit for the exam are:

- Fire Officer I Certification
- Incident Safety Officer Certification
- Maryland Paramedic/ALS Licensure
- Quality Assurance & Quality Improvement Officer Training course. Available through Maryland EMS Online Training Center ([www.emsonlinetraining.org](http://www.emsonlinetraining.org))

## **2025 Lieutenants Examination Process: Source Material**

1. Fire and Emergency Services Company Officer-IFSTA, 6<sup>th</sup> edition. (Chapters 1-11 Only)
2. MD Medical Protocols for EMS, July 1, 2025, edition (All Sections)
3. DFEMS Standard Operating Procedures (SOP Manual-All Chapters)
4. Carroll County Code of Regulations, Chapter 37 (Entire Document)

MWR/cw

C: distribution list