



General Order

Department of Fire & EMS

G.O. 6-3-26

Subject: 2026 Lieutenants Promotional Process

Date: June 17, 2026

Authority: Chief Michael Robinson *MUR*

The department is preparing to initiate the promotional process for 4 Station Lieutenants.

The application period will open from June 22 – June 29, 2026. Candidates are reminded that all paperwork, including certifications, must be uploaded through the Carroll County Career Center application portal. No hard-copy paperwork will be accepted by Human Resources.

To be eligible to participate, candidates must hold the following minimum certifications outlined in policy **2.06 Employee Advancement Requirements and Procedures**. The requirements in policy 2.06 marked with ** Required for Lieutenant Paramedic position do not apply to this promotional process.

The schedule for the process is as follows:

- May 25, 2026 – General Order with notice of study material
- June 22, 2026 – Application period open
- June 29, 2026 – Application period closes at 1700 hrs.
- August 3, 2026 - Written Exam (Time & location will be sent to qualified applicants)
- August 10-12, 2026 – Oral Interview, fire sim lab, written assignment.

Members on A Shift (August 3, 2026) may submit leave requests from 0700-1300hrs to take the exam. Please add to the comment section in VTI “Lieutenants Exam”.

2026 Lieutenants examination process source material is outlined in General Order #5-6-2026